



BOARD OF COUNTY COMMISSIONERS OF MORA COUNTY

Special Meeting – January 3, 2025 – 11:00 a.m.

Mora Independent School District Board Room – #10 Ranger Drive, Mora, NM

1. Call to Order

Chairman George Trujillo called the meeting to order at *11:00 a.m.*

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

All in attendance recited the Pledge of Allegiance and saluted the Flag of the State of New Mexico.

3. Roll Call

County Clerk Vivian Trujillo polled the board: **Commissioner George A. Trujillo** – Present; **Commissioner John H. Trujillo** – Present; **Commissioner Veronica M. Serna** – Present. A quorum is present.

4. Approval of Agenda

Interim County Manager Joseph Weathers recommended approval of the agenda as presented. **Commissioner J. Trujillo** made a motion to approve the agenda as recommended. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

5. Discussion/Action: Nominations and Appointment of Chair and Vice-Chair of the Mora County Commission

Commissioner V. Serna stated, “I move that the current officers be reelected in their respective positions by acclamation”. **Commissioner G. Trujillo** asked if there were any other nominations, if not we are appointed by acclamation made by Commissioner V. Serna.

6. Discussion/Action: Approval of Open Meetings Act Resolution for 2025

Interim Manager Weathers recommended approval as presented.

There was discussion regarding Roberts Rules of Order, to include stating “for the record”.

Attorney Cruz stated this resolution won’t be amended because this is an Open Meetings Act Resolution, you can adopt it today, and then the Meeting Conduct Resolution is something that is separate and could be ready by the regular meeting.

Commissioner V. Serna made a motion to approve as presented. **Commissioner J. Trujillo** seconded the motion. **Commissioner G. Trujillo** stated *all in favor on a voice vote:*

Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

7. Discussion/Action: Approval of Resolution Setting Forth Commission Meeting Schedule for 2025

Attorney Cruz stated I drafted the resolution to reflect the existing calendar for the Mora Independent School (MISD). Because it only runs through May with more flexibility in June and July the County will not be open on Fridays, meetings will be scheduled on Thursday. Once MISD calendar is approved there will be another meeting schedule for Commission considerations (see attached resolution).

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve. **Commissioner J. Trujillo** seconded the motion. *All in favor on a voice vote:* Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

8. Discussion/Action: Approval of Resolution Establishing 2025 Travel & Per Diem Rates
Interim Manager Weathers recommended approval.

Commissioner J. Trujillo made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor on a voice vote:* Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

Attorney Cruz stated I was able to pull the DFA Memorandum. It looks like there was another document titled FY-002 travel rule update. I would recommend the management team reach out to DFA to verify what is the type of documentation that should be used. Once verified Stephanie can provide the correct documentation to the Commission.

9. Discussion/Action: Approval of Resolution Setting Forth 2025 Calendar for Mora County

Attorney Cruz stated Mr. Weathers was asked at the last meeting to poll staff. It appears staff would be amenable to have the 4-day weekend for the Christmas holiday. The recommendation is to observe Indigenous Peoples' Day on Friday, December 26th, instead of its official date, Monday, October 13th. Despite the date change, the County will still recognize the significance of Indigenous Peoples' Day (see attached resolution).

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve the recommendation with the updates that are going to be made to the calendar.

Commissioner J. Trujillo seconded the motion. *All in favor on a voice vote:* Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

10. Discussion/Action: Approval of Notification System & Website Expenditures Travis Vigil, IT

IT Travis Vigil requested approval for updating the county website and to purchase a mass notification system. The one-time cost is \$850 and \$2,700 for the website annually. The notification system is \$3,000 annually. The website will take 20 weeks to build, and the mass notification system will begin upon approval.

Interim Manager Weathers recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor on a voice vote:*

Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

11. Discussion/Action: Authorizing Interim County Manager, or his designee, to sign any outstanding agreements, and related documents, pertaining to existing capital outlay projects for submission to DFA

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve. **Commissioner J. Trujillo** seconded the motion. *All in favor on a voice vote:*

Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes. *Motion carried.*

12. Discussion/Action: Approval of Resolution for MCSO to Donate Tasers to Taos County

County Sheriff Padilla stated this is a donation of tasers and the equipment to Taos County. Procurement Officer Adelita provided the documents that are needed for the donation in the packets.

Interim Manager Weathers recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor on a voice vote:*
Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes.
Motion carried

13. Discussion/Action: Discussion/Action: Approval of Resolution Supporting the 2025 Legislative Priorities by New Mexico Counties

Interim Manager Weathers recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor on a voice vote:*
Commissioner V. Serna – yes; Commissioner J. Trujillo – yes; Commissioner G. Trujillo – yes.
Motion carried

14. Discussion/Action: Consideration of Approval of Mora County’s Legislative Priorities, to include Existing Capital Outlay Requests

Interim Manager Weathers recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner G. Trujillo** seconded the motion.

Attorney Cruz stated you don't have a resolution. So instead, what you're just doing is identifying what your priorities are for the upcoming Legislative Session. Obviously, you're going to be providing direction that the ICIP related requests are something that you're going to pursue for capital outlay, but if there was anything more that needed to be included, that's something that you can discuss at this point.

Ongoing discussion took place regarding the initiative to get the \$100 million revolving loan as opposed to a one-time loan.

(No voice vote was captured in the recording)

15. Discussion: Other Informational Items

Commissioner G. Trujillo asked Mr. Weathers, “How is the forensic audit going?”

Interim Manager Weathers stated we have advised the State Auditor that we will be self-auditing on a forensic audit. After speaking with him yesterday, he will send us the auditors who they have approved through State contract for fiscal audits. We're going back now through the minutes to look at what dates were spoken of previously or approved in the Commission meeting, and I will advise the Commission if they want to change those dates.

Commissioner V. Serna asked, “How are we doing on our current audit?”

Deputy County Manager Aragon stated he could speak to that. He stated that he had submitted a contract for the accounting services from Ms. Cruz over the holiday and the contract has been signed by him and resubmitted to JAG for their review and approval. Once they are engaged then we will start the process for the audit.

Commissioner V. Serna asked, “JAG? I thought we had a contract with Beasley’s?”

Deputy County Manager Aragon stated that Beasley’s are the auditors who will be doing the actual audit. JAG will be assisting the Finance Office.

Attorney Cruz stated there were two items that you all previously considered as a Commission. One was to have a CPA assist with managing the Finance Office until a Finance Director could be hired, and he made that hire, as discussed in a prior meeting, that consultant terminated the

contract with no notice. Aside from terminating the contract, you then had a second agenda item, which was to retain the services of the CPA firm to assist the County in preparing for the audit. So, you haven't hired auditors to help with an audit. Instead, you've hired a CPA firm of financial experts who are going to be able to assist the new Finance Director in compiling all of the requisite documents and all of the deliverables to the audit director. So that's being done in a professional way, recognizing that any new Finance Director stepping into that role would likely feel very overwhelmed in trying to get everything ready for the audit team. So, you have a CPA firm that's going to help with the data compilation, which will then be handed over to your auditor.

Attorney Cruz stated at a prior telephonic meeting with Mr. Aragon and DHSEM, there was discussion about other opportunities for projects that could be processed through PA with FEMA, and there was some thought that it might be helpful to have a work session with the Commission, so that you can hear about other funding opportunities, other projects that could be initiated, and then you could schedule a Commission meeting if you see that there's a need to take a vote on any of those additional projects. So. Just wanted to remind the management team that that was something that was discussed. And there was an email, I think, that was sent out yesterday by DHSEM inquiring about the work session. So, if that is something that you all are amenable to, the management team can then coordinate with DHSEM so that work session can be scheduled.

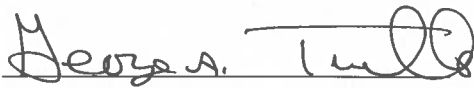
16. Signing of Approved Documents

The Commission signed the approved documents.

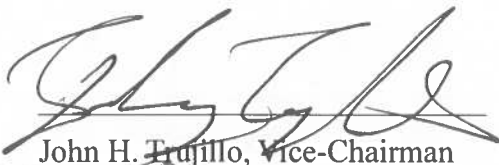
17. Adjournment

Commissioner V. Serna made a motion to adjourn. Commissioner J. Trujillo seconded the motion. All in favor. Motion carried. The meeting adjourned at *11:56 a.m.*

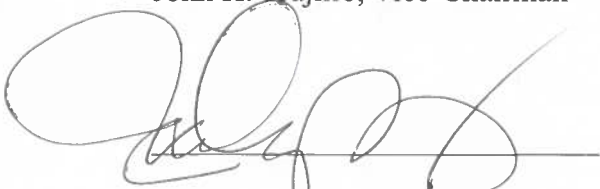
MORA COUNTY BOARD OF COMMISSION



George A. Trujillo, Chairman




John H. Trujillo, Vice-Chairman



Veronica M. Serna, Member



ATTEST: 

Vivian L. Trujillo, County Clerk

