



BOARD OF COUNTY COMMISSIONERS OF MORA COUNTY

Special Meeting – November 12, 2024 – 9:00 a.m.

Mora Library NM 518 David Cargo Library

1. Call to Order

Chairman George Trujillo called the meeting to order at 9:02 a.m.

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

All in attendance recited the Pledge of Allegiance and saluted the Flag of the State of New Mexico.

3. Roll Call

Deputy Clerk Elena Duran polled the board: **Commissioner George A. Trujillo** – Present; **Commissioner John H. Trujillo** – Present; **Commissioner Veronica M. Serna** – Present. A quorum is present.

4. Approval of Agenda

Interim Manager Joseph Weather recommended to table item 18, 19 and 20 as recommended by the County Attorney. **Commissioner J. Trujillo** made a motion to approve the agenda as amended. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

5. Discussion/Action: Approval of Minutes

a. October 28, 2024-Special Meeting

Interim Manger Weathers recommended approval of the minutes. **Commissioner J. Trujillo** made a motion to approve the minutes. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

b. October 25, 2024-Regular Meeting

Interim Manger Weathers recommended approval of the minutes. **Commissioner J. Trujillo** made a motion to approve the minutes. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

c. October 22, 2024- Special Meeting

Interim Manger Weathers recommended approval of the minutes. **Commissioner J. Trujillo** made a motion to approve the minutes. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

6. Discussion: EMS Facility Project Status

Mr. Alex Tafoya presented the status update for the EMS facility. The environmental review was sent over to Local Government Division (LGD). The public comment portion of the environmental review is scheduled on Tuesday, November 19th, it is a 16-day public comment which would put it into December 6th. If there are no comments from the public sometime during the month of December, the County will receive an approved release of funds and an exhibit. The plans and specifications and bid documents have not been reviewed or approved because the environmental review needs to be addressed first. Its anticipated, if everything goes smoothly with LGD, that by the end of December everything will be in order, the bid documents and the approval of the plans and specifications, and I'm hoping we can go out to bid maybe sometime in

January. In regard to the communication towers, I prepared a request for reimbursement that was sent to the Management team for signature. The extension has been approved; all it required is Commissioner G. Trujillo's signature. The extension is for one year, until December 2025.

Commissioner G. Trujillo asked Attorney Cruz to schedule a meeting with DFA, himself and the Manager.

7. Discussion: Update from Thompson Consulting regarding SB6 Road Projects, to include discussion regarding Requests for Information

John Kropog stated an email was sent out last week to recap the amendments. A meeting took place with John, Christine and DHSEM amendment reviewers to determine what the issue was and what could be done to help move the amendments along for the four roads that were sent. The four roads are B19 Rio de la Casa, B19A Quintana, B28 Encinal and A04 Catron. The primary concern is determining the precise dimensions required to restore roads to their pre-disaster condition. Assessments indicate a 30-inch road segment needs rebuilding. However, we're unable to locate specific codes, drawings, or sketches detailing standard dimensions for county roads. These documents would be crucial in ensuring accurate restoration and compliance with FEMA Public Assistance Grant requirements. To obtain the necessary road dimensions, options like consulting NMDOT or reviewing past project bids were suggested. If historical records are unavailable, a sworn statement from the road department could be considered. Regarding culverts, the focus is on identifying damaged culverts, their previous dimensions and material, and the required replacement to restore pre-disaster conditions. A separate meeting will be scheduled to further discuss these strategies.

Christine Pulver provided an update on the RFIs. For Project 683003, (2) 42-inch oval culverts are acceptable for B011 Coaches Loop. Road hardening near the culverts is also approved. Photos of culverts, surrounding areas, and road surfaces are needed for B011, B015 Tramperos, B020 Monte Colorado, B018 Catron, B023 Agua Negra, A042 Morphy Canyon, and A020 Monte Colorado. Updated length, width, and depth information is required for B015 Tramperos, B020 Monte Colorado, and all roads in Project 683004. For Project 682994, confirmation of asphalt section dimensions and photos are needed for A005 Monte Aplanado. The same order of priority measures will be applied to all remaining roads in both projects. The County Commission agreed to prioritize mitigation measures as follows: 1) adding a crown to the road surface, 2) hardening the road surface, 3) adding a shoulder where possible, and 4) removing excess debris. Due to potential cost constraints, FEMA will likely prioritize the highest-ranking measures. Robert confirmed that he will be sending Christine the photos and other information.

John Kropog explained that we're currently waiting for a clear definition of the scope and dimensions of the project. This is holding up both the amendment and construction processes. Once we have this clarity, we can move forward. To expedite this, we will work on the affidavit process, but it's a complex task.

Attorney Cruz suggested Christine and John include the Commission in the email communications via the BCC line, so it does not create a rolling quorum and instead they are just receiving the email for information purposes. This will be the best way to streamline the communications moving forward to ensure the Commission is receiving the information as requested.

8. Discussion/Action: Approval of Recommended Requests for Information to Thompson Consulting regarding SB6 Road Projects

Interim Manager Weathers stated it seems like Robert will be submitting the information; therefore, I recommend approval.

Commissioner V. Serna stated we keep missing these deadlines, is that Mora County's fault? We are on the third request for extension on the Senate Bill 6, is that correct John or Christine? We missed the last deadline which was supposed to be Monday, and that didn't get addressed. How many extensions is that?

John Kropog stated I think that's the fourth one. I would hesitate to categorize it as a failure, and just due to the weather. Yes, we had to submit some extensions because the information needed was not provided.

Attorney Cruz stated the reason why Monday's deadline had to be extended, was related to the weather. You as a Commission, were going to be meeting with Thompson on Wednesday. The school indicated that the boardroom could not be utilized because of the weather. We quickly got in contact with Thompson to let them know about the extenuating circumstances, and also inquired at that time whether that was going to compromise the County's response time with FEMA and Thompson got to work to make sure that the additional time could be obtained.

Commissioner V. Serna asked if it is possible for us to get all of what we will need from FEMA to ensure that every step that we're taking is going to be reimbursed by Senate Bill 6 or by PA before we start those projects, because that's a lot of money for Mora County to get stuck paying if we don't address them before we take action.

John Kropog stated as soon as we can get FEMA and DSHEM to go bat in concurrence with us, and help us to get this done, then we can move forward with the amendments without fear of not having that reimbursed. I think as soon as we're able to show 100% accurately and verify it, we'll be able to move forward with those approvals.

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve. **Commissioner J. Trujillo** seconded the motion. *All in favor. Motion carried.*

9. Closed Session: Threatened Litigation discussion with Singleton Schreiber regarding HPCC Claim; Pending Litigation Involving John Paul Vigil

Commissioner J. Trujillo made a motion to enter closed session. **Commissioner V. Serna** seconded the motion. *All in favor on a roll call vote:* Commissioner John Trujillo – yes; Commissioner Veronica Serna – yes; Commissioner George Trujillo – yes. The Commission entered closed session at *10:01 a.m.*

Commissioner G. Trujillo asked for a motion to reconvene regular session.

Commissioner V. Serna made a motion to reconvene regular session. **Commissioner J. Trujillo** seconded the motion. *All in favor on a roll call vote:* Commissioner John Trujillo – yes; Commissioner Veronica Serna – yes; Commissioner George Trujillo – yes.

Commissioner G. Trujillo stated during closed session we visited with Singleton Schreiber regarding the HPCC claim and Federal Declaration Judgement case.

The meeting is protected by the attorney client privilege. We also talked about the John Paul Vigil case. The Commission reconvened regular session at *11:01 a.m.*

10. Discussion/Action: Approval of Partial Proof of Loss to FEMA regarding HPCC Damages and authorizing County Manager, or designee, to sign any requisite related documents

Attorney Cruz stated there is a partial proof of loss that has been presented and discussed on two occasions, and the recommendation that has been made by your outside counsel is that the

Commission approve the partial proof of loss so it can be submitted to FEMA, both through the PA and claim process. The recommendation is that you entertain a motion to approve the partial proof of loss on the HPCC damages and authorize the County Manager or designee to sign any of the requisite related documents.

Commissioner J. Trujillo made a motion to approve the recommendation. **Commissioner G. Trujillo** seconded the motion. Commissioner V. Serna opposed. *Two in favor. One opposed. Motion carried.*

11. Discussion/Action: Pay Range to be listed on Paramedic Job Description

Interim Manager Weathers presented the item on behalf of HR Coordinator DeMarie Romero. Mr. Weathers stated Mrs. Romero did a study of the pay for Paramedics for surrounding areas and what she found is the pay is \$20 to \$25 per hour. I recommend the Commission approve the pay rate of \$20-\$25 per hour.

Commissioner J. Trujillo made a motion to approve the recommendation. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

12. Discussion/Action: Salary to be advertised in connection with County Manager position

Attorney Cruz stated we recognized that it would have been helpful to get confirmation from the Commission regarding the salary that you want to advertise. At the last cycle, it was advertised in the amount of \$110,000. What is the pleasure of the Commission?

Commissioner G. Trujillo stated in my opinion its should be advertised from \$90,000 to \$110,000. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

13. Discussion/Action: Approval of Bid Award for Pit Run Material

Procurement Officer Adelita Encinias presented recommendations for outstanding bids. Two bids were received on November 4th for the pit run: LJ Pacheco Trucking and Gravel at \$2.75 per yard and Olivas Trucking at \$7 per yard. Ms. Encinias recommended awarding the bid to LJ Pacheco Trucking and Gravel due to their lower bid price.

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve based on the recommendations. **Commissioner G. Trujillo** seconded the motion. **Commissioner J. Trujillo** abstain from the vote. *All in favor. Motion carried.*

14. Discussion/Action: Approval of Bid Award for Propane

Procurement Officer Adelita Encinias recommended awarding the propane bid to Martinez Propane Company. Their bid of \$1.87 per gallon for propane and \$125 per hour for maintenance was lower than the bid from Ferral Gas, that came in at \$1.89 a gallon for propane and maintenance was quoted for \$100 per hour plus parts.

Attorney Cruz stated the invitation to bid asked that the Offerors address two components, the first being the price for the fuel, the second being the labor related expense. What you need to do here is an analysis to determine which of the two was the most competitive based upon the information that they provided.

Commissioner G. Trujillo asked for a motion to choose Martinez Propane Company at \$1.87 a gallon with maintenance at \$125 per hour for service. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

15. Discussion/Action: Approval of Bid Award for Dump Truck

Procurement Officer Adelita Encinias stated there were no bids for a dump truck.

16. Discussion/Action: Amendment to Resolution Pertaining to Open Meetings Act for 2024 (Previously adopted on January 3, 2024)

Attorney Cruz stated the previous Open Meetings Act resolution established regular meetings on the third Thursday of each month. Due to the current lack of Chambers, meetings are held at the school. To address the upcoming November and December meetings you have before you the proposed resolution.

Commissioner G. Trujillo suggested having the meeting on November 27th and December 20th at the school at 9:00 a.m.

Commissioner J. Trujillo made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

17. Discussion/Action: Authorization for Mora County Clerk's Office to procure IPRA management software (Procurement under \$60,000)

Attorney Cruz stated there have been discussions with the Clerk's office regarding the need for an IPRA software system to better track and manage IPRA requests as they come in, and it's something that Elena Duran has mentioned to me. I have taken a look at what other public entities do, and some do utilize the software to better manage and ensure timeliness. This would be procurement that would be under the \$60,000 threshold. The Clerk's office can obtain quotes from various vendors, and then they can present to the Commission regarding the overall cost. The request is to provide authorization so that they can proceed with that process.

Interim Manager Weathers recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. **Commissioner V. Serna** asked if the Clerk's office has a budget for this. Vivien Trujillo stated that they do not have the budget for the \$60,000. *All in favor. Motion carried.*

18. Discussion/Action: Approval of Resolution for MCSO to Donate Tasers to Taos County

Commissioner J. Trujillo made a motion to table item 18. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

19. Discussion/Action: Approval of Resolution to Transfer Ford Explorer to the Village of Wagon Mound

Commissioner J. Trujillo made a motion to table item 19. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

20. Discussion/Action: Approval of Resolution of Resell of Firearms to Santa Fe Pawn

Commissioner J. Trujillo made a motion to table item 20. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

21. Discussion: Mora County Day during the 2025 Legislative Session

Commissioner G. Trujillo stated this item will be addressed at the next meeting.

22. Discussion: Other Informational Items

Commissioner G. Trujillo stated there will be a meeting on Friday.

Attorney Cruz stated the County advertised for a Finance Director position but received no applications. To address the urgent need for financial support, a meeting was held yesterday to identify a vendor. To expedite the process and ensure timely budget adjustments in November, a special meeting is scheduled for Friday to approve the contract with the chosen vendor.

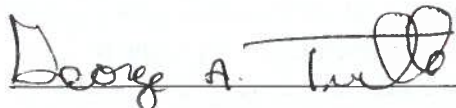
23. Signing of Approved Documents

The Commission signed the approved documents.

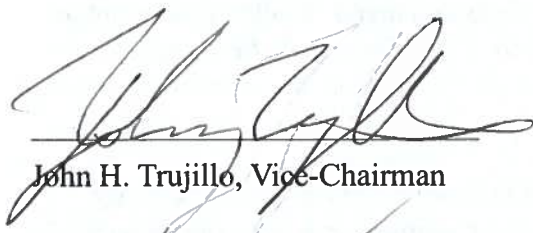
24. Adjournment

Commissioner J. Trujillo made a motion to adjourn the meeting. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.* The meeting adjourned at *11:30 a.m.*

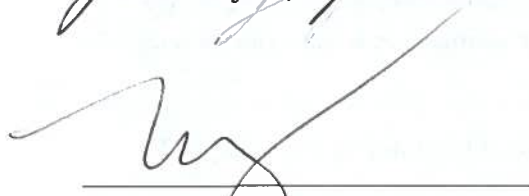
MORA COUNTY BOARD OF COMMISSION



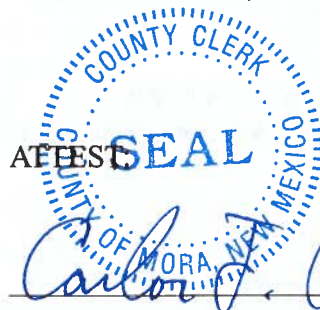
George A. Trujillo, Chairman



John H. Trujillo, Vice-Chairman



Veronica M. Serna, Member



Carlos J. Arellano, County Clerk