



BOARD OF COUNTY COMMISSIONERS OF MORA COUNTY

Special Meeting – October 3, 2024 – 4:30 p.m.

Mora Independent School District Board Room – #10 Ranger Drive, Mora, NM

1. Call to Order

Chairman George Trujillo called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

All in attendance recited the Pledge of Allegiance and saluted the Flag of the State of New Mexico.

3. Roll Call

Deputy Clerk Elena Duran polled the board: **Commissioner George A. Trujillo** – Present; **Commissioner John H. Trujillo** – Present; **Commissioner Veronica M. Serna** – Present. A quorum is present.

4. Approval of Agenda

Interim Manager Joseph D Weather stated I am requesting approval of agenda, tabling item 9 10 and 11. **Commissioner George Trujillo** stated the items can be tabled as we go through the agenda. **Commissioner Veronica Serna** stated item 18 was discussed at the last meeting. We are not paying for delivery, were just paying for the material. We talked about scratching delivery because were going to take action on this.

Commissioner G. Trujillo asked for a motion to approve the agenda as amended.

Commissioner J. Trujillo made a motion to approve as amended. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

5. Discussion/Action: Approval of Minutes

a. September 17, 2024-Work Session

Interim Manager Weather recommended approval of the minutes. **Commissioner J. Trujillo** made a motion to approve the minutes. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

6. Discussion/Action - Expenditure Report/Budget Report

a. Expenditure Report - August 2024 Jesus Baquera, Finance Director

Finance Director Jesus Baquera stated expenditure report for August 31, 2024, for a total of \$1,142,659 there's a certification page that you guys need to sign and the detail of all the checks that were written.

Commissioner V. Serna requested again that they look into entering the company's name rather than the individual's name as a vendor because now it looks like we're paying individuals that are not employees.

Interim Manager Weather recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

b. Budget Report - August 2024 Jesus Baquera, Finance Director

Mr. Baquera stated the budget report for August 31, 2024. Right now you should be at 16-17%. The ones that are higher than that is because we pay upfront for our insurances and our debt service, and everybody else is below the 17%.

Interim Manager Weather recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

7. Discussion/Action: Resolutions

a. Budget Adjustment Request Jesus Baquera, Finance Director

Commissioner G. Trujillo stated we can let that item die since Mr. Baquera does not have a report on the item.

8. Discussion/Action: Approval of MOU between NMDOH and Mora County Debbie Rivera

NMDOH Debbie Rivera stated we're asking that you approve the contract for the money for the Health Council for fiscal year 2025 so that we can continue work as a health counselor in this County. The health council needs to hire a coordinator, and then most of the money goes toward paying that coordinator to get the work done. I believe that we are asking the County to be the fiscal agent.

Interim Manager Weather recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

9. Discussion/Action: Approval of Bid Award for Pit Run Material

Discussion took place regarding the specifications of the pit run material. This item was tabled during item 4. Approval of Agenda.

Attorney Ernestine Cruz stated this is a bid that I recommend to the manager that we send up to DOT so that they can look at it to make sure that their requirements are being met so that there are no lingering questions. The bid form will be provided in the bid packet.

Interim Manager Weather recommended to table item 9. **Commissioner J. Trujillo** made a motion to *table* item 9. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

10. Discussion/Action: Approval of Bid Award for Propane

Interim Manager Weather recommended to table item 10. **Commissioner J. Trujillo** made a motion to *table* item 10. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

11. Discussion/Action: Approval of Bid Award for Semi-Truck

Interim Manager Weather recommended to table item 11. Also, this item should be for a Dump Truck, not a Semi-Truck. **Commissioner J. Trujillo** made a motion to *table* item 11.

Commissioner V. Serna seconded the motion. *All in favor. Motion carried.*

12. Discussion/Action: Approval of CDBG Grant Agreement Modification No. One

Attorney Cruz stated this agreement was provided by Alex Tafoya, who's administering your CDBG grant for the EMS facility. This agreement was provided to him by DFA. It's a requirement related to what's known as Buy America, that you need to comply with as you move forward with putting the EMS facility out to bid. The recommendation is that you approve this, as

you will be very soon, putting out the EMS project to bid. This is a form of contract which requires approval of the commission before the management team can sign off on it.

Interim Manager Weather recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

13. Discussion/Action: Approval of Professional Contract Agreement between Mora Creative Council and Mora County Ilka Villarreal

Attorney Cruz stated the agreement was tabled at the last meeting due to concerns about the \$25,000 the County would be responsible for providing. There are no alternative funding sources, so the County would have to pay it. The payment schedule is four installments: \$6,250 now, \$6,250 on December 1, March 1, and final payment on June 1. A budget adjustment will be needed if the Commission approves the agreement. Paragraph L requires amendments to the confidentiality clause including the language “subject to applicable law”. The recommendation is that language be included.

Interim Manager Weathers recommend approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

14. Discussion/Action: Approval of Intergovernmental Services Agreement Between Economic Development Department and Mora County Ilka Villarreal

Discussion took place regarding the agreement being done last year.

Commissioner G. Trujillo stated we can let the item die since the item was already approved at a past meeting.

15. Discussion/Action: Approval of MOU between New Mexico Mainstreet Program, Mora County & Mora Mainstreet and Arts & Cultural Compound Ilka Villarreal

Attorney Cruz stated this is a two-year agreement between the County and New Mexico Main Street. It outlines the terms of the County's participation in the Main Street program. The County must adopt specific policies and procedures, including those related to conflict of interest, records management, and financial reporting. The agreement also requires the County submit regular reports to New Mexico Main Street. This agreement was already signed by the director of the New Mexico Main Street program on April 19, 2024, and it now awaits your approval.

Interim Manager Weathers recommend approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. **Commissioner Serna** asked if Ilka could identify the area that is included in Mainstreet District and Arts & Cultural Compound. **Ilka** stated it is where J&K hair is the end up to where Martinez propane is located that is the Arts and Cultural Compound and Mainstreet District covers all the businesses, such as the Coop, Mainstreet Grill, Hatchas, the Library, and Complex, all that area. *All in favor. Motion carried.*

16. Discussion/Action: Approval of MOU with MISD for use of Facilities to Conduct Commission and Committee Meetings

Attorney Cruz recommended to table the item until further discussion could take place with the Superintendent.

Commissioner J. Trujillo made a motion to *table*. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

17. Discussion/Action: Approval of Agreement for Inmate Confinement Between the County of Santa Fe and Mora County

Sheriff Americk Padilla stated the MOU outlines the County's agreement to use the Santa Fe County Adult Detention Center as a backup facility for inmates when the County's primary facility is full or unavailable. The primary change is an increase in the per-inmate cost from \$97 to \$220. This covers housing, utilities, medical services, and other necessary expenses. We are exploring other potential backup facilities, such as Colfax, but for now, the Santa Fe County Adult Detention Center is the preferred option.

Interim Manager Weather recommended approval. **Commissioner J. Trujillo** made a motion to approve. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

18. Discussion/Action: Approval of payment to LJ Pacheco for material delivered to Los Hueros & Los Febres in the amount of \$5,249.83

Commissioner G. Trujillo asked for a motion to table item 18. **Commissioner J. Trujillo** made a motion to *table*. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.*

Commissioner V. Serna stated I think it should just state payment to LJ Pacheco for material for Los Hueros and Los Febres in the amount of \$5,249.83 since Mora County did not pay for the delivery as this cost was covered by Santa Fe National Forest Service.

19. Discussion/Action: Approving lease agreement for 5 Courthouse Road between Mora County and Christine Wolf

Attorney Cruz discussed the lease agreement between Mora County and Christine Wolf. The purpose of the lease agreement is office space and parking for county use with rent of \$1,500 per month with a \$1,000 deposit. The first payment is going to be \$2,500. The prospect of placing a portable on that property for County related business was agreed upon by Ms. Wolf. The County must ensure insurance coverage for the leased space. The agreement states that the lease term can be terminated prior to October 31, 2025, if the County decides to purchase the property. See full lease agreement. Continued discussion took place regarding whether or not a portable should be placed on the property. Ms. Cruz mentioned that the language regarding the portable was included only in the event that the Commission decides, in the future, that that is necessary.

Interim Manager Weathers recommended approval of the lease agreement. **Commissioner G. Trujillo** stated for lack of a motion we will go onto item 20. A motion was taken later on the agenda. See below.

20. Closed Session: Threatened Litigation involving EEOC Complaint by Karen Vigil, NMHRB Complaint by Antonio Lovato, Employee Complaints and HPCC Claim; Pending Litigation involving the John Paul Vigil Matter

Commissioner G. Trujillo asked if there is a motion to go into closed session to discuss the pending litigation involving EEOC complaint by Karen Vigil?

Commissioner J. Trujillo made a motion to enter closed session. **Commissioner V. Serna** seconded the motion. **Commissioner V. Serna** stated *for the record* I will be stepping out during this discussion. **Commissioner G. Trujillo** stated Mr. Weathers will not be in closed session.

Those in participation will be Commissioner G. Trujillo, Commissioner J. Trujillo and Mr. Aragon discussing with the attorneys. *All in favor. On a roll call vote:*

Commissioner J. Trujillo – Yes; Commissioner V. Serna - Yes; Commissioner G. Trujillo – Yes. The Commission entered closed session at 5:50 p.m.

Commissioner G. Trujillo asked for a motion to reconvene regular session. **Commissioner V. Serna** made a motion to reconvene regular session. **Commissioner J. Trujillo** seconded the motion. All in favor on a roll call vote: Commissioner J. Trujillo – Yes; Commissioner V. Serna - Yes; Commissioner G. Trujillo – Yes.

The Commission reconvened regular session at 6:39 p.m.

Commissioner G. Trujillo stated *for the record* we were in closed session, Deputy Manager Aragon, Vice-Chair Trujillo and me talking to the attorneys from Long, Komer and Associates. No actions were taken, or decisions made. Commissioner V. Serna and the Interim Manager were not present.

Commissioner G. Trujillo stated we need to go back into closed session to discuss employee complaints by Antonio Lovato, pending litigation involving John Paul Vigil matter and HPCC complaint.

Commissioner V. Serna made a motion to enter closed session. **Commissioner J. Trujillo** seconded the motion. *All in favor on a roll call vote:* Commissioner J. Trujillo – Yes; Commissioner V. Serna - Yes; Commissioner G. Trujillo – Yes.

The Commission entered closed session at 6:41 p.m.

Commissioner G. Trujillo asked for a motion to reconvene regular session after closed session.

Commissioner V. Serna made a motion to reconvene regular session. **Commissioner J. Trujillo** seconded. *All in favor on a roll call vote:* Commissioner J. Trujillo – Yes; Commissioner V. Serna - Yes; Commissioner G. Trujillo – Yes.

The Commission reconvened regular session at 7:51 p.m.

Commissioner G. Trujillo stated no action was taken. At some point during closed session Manager Weathers and Deputy Manager Aragon left closed session as requested by Attorney Cruz. *For the record* the Sheriff was in closed session for the first 15 minutes.

Commissioner V. Serna made a motion to bring item 19 back to the table for a vote.

Commissioner J. Trujillo seconded the motion. *All in favor. Motion carried.*

Item 19 Discussion/Action: Approving lease agreement for 5 Courthouse Road between Mora County and Christine Wolf

Interim Manager Weathers recommended approval. **Commissioner V. Serna** made a motion to approve. **Commissioner J. Trujillo** seconded the motion. **Commissioner V. Serna** stated *for the record* we are in desperate need of additional space for staff and the vote was for the lease agreement not to include action on the repurposing of another portable building. *All in favor. Motion carried.*

21. Discussion: Other Informational Items

Commissioner G. Trujillo stated we will not have any meeting until I notify the Managers office.

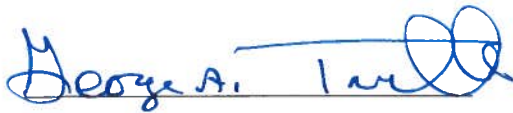
22. Signing of Approved Documents

The Commission signed the approved documents.

23. Adjournment

Commissioner J. Trujillo made a motion to adjourn. **Commissioner V. Serna** seconded the motion. *All in favor. Motion carried.* The meeting adjourned at 7:54 p.m.

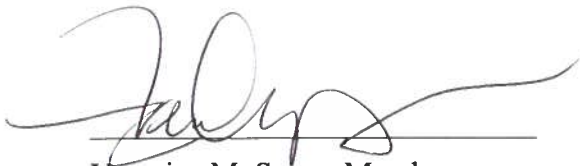
MORA COUNTY BOARD OF COMMISSION



George A. Trujillo, Chairman



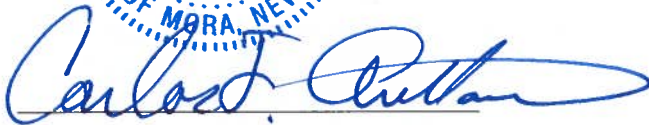
John H. Trujillo, Vice-Chairman



Veronica M. Serna, Member



ATTEST:



Carlos J. Arellano, County Clerk