

**MORA COUNTY BOARD OF COMMISSION  
SEPTEMBER 18, 2023  
SPECIAL MEETING**

**1. Call to Order**

**Commissioner George Trujillo** called the meeting to order at 4:30 pm.

**2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico**

**Commissioner G. Trujillo** led the audience and Commission in the Pledge. All in attendance recited the Pledge and saluted the Flag of the State of New Mexico.

**3. Roll Call**

**Deputy Clerk Duran** polled the board:  
**Commissioner John Trujillo – Present**  
**Commissioner Veronica Serna – Present**  
*Majority are present. Quorum has been met.*

**4. Approval of Agenda**

**Commissioner J. Trujillo** made motion to approve agenda.  
**Commissioner V. Serna** seconds the motion.  
*All in favor, motion carried.*

**5. Discussion/Action: Resolution Seeking One Year Extension of County Arterial Program (CAP) Santa Gertrudes (L400577) Project Deadline**

**Attorney Cruz** stated Ted Barela reached out to let the County know there are three projects that have deadlines at the end of this year and he worked with DOT to obtain approval to make a request for an extension. A resolution for each project has to be adopted and then a letter needs to be sent reflecting that the request is being made. Items 5, 6 and 7 all reflect a request for an extension through December 31, 2024.

**Attorney Cruz** recommends the Commission approve each of the resolutions starting with item 5 through item 7.

**Commissioner G. Trujillo** asked why we are asking for extensions, why hasn't the work been done?

**Road Superintendent Romero** stated the reason is because we went through different managers and it kept being put off.

**Commissioner J. Trujillo** made motion to approve.

**Commissioner V. Serna** seconds the motion.

*All in favor, motion carried.*

**6. Discussion/Action: Resolution Seeking One Year Extension of County Cooperative Agreement (COOP) Guajalote Road (L400584) Project Deadline**

**Commissioner J. Trujillo** made motion to approve.

**Commissioner V. Serna** seconds the motion.

*All in favor, motion carried.*

**7. Discussion/Action: Resolution Seeking One Year Extension of School Bus Route Agreement (SBR) Calvary Road (L400591) Project Deadline**

**Commissioner J. Trujillo** made motion to approve.

**Commissioner V. Serna** seconds the motion.

*All in favor, motion carried.*

**8. Discussion/Action: Approval of Intergovernmental Agreement between Mora County and Union County as Fiscal Agent involving Capital Outlay for Certain Projects Awarded to Mora County**

**Attorney Cruz** stated she was informed by Monica Tapia at DFA and their Legal Counsel that there are three projects for which Mora County will be receiving Capital Outlay funding, but we need to have a fiscal agent. The County Manager at Union County communicated with her to let her know they would be willing to help. She stated if the agreement is approved today, it will then be provided to Union County for their Commission's review and approval. Union County will oversee the three projects and there will be a \$6,000 fee for the administration. Attorney Cruz stated this was not optional for the County, it was the direction from DFA that we had to have a fiscal agent for these projects.

**G. Trujillo** asked if this is because of our audit findings.

**Attorney Cruz** stated it is her understanding that it relates to the ongoing audit findings. She stated it not only creates restrictions as it relates to the projects of this type, it also creates restrictions in receiving grants. Until the audit is clean the County will continue to have these obstacles on the financial side of things.

**Commissioner V. Serna** made motion to approve.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

**9. Discussion/Action: Resolution Regarding Appointment and Administration of Capital Outlay Funds for Mora County Sheriff's Office and Mora County Emergency Medial Services Department**

**Attorney Cruz** presented the resolution to the Commission, see attached. She stated the Sheriffs Office requested to directly oversee their funds in consultation with finance and Union County. As for EMS, they would work directly with finance because they are a department not an elected office.

**Sheriff Padilla** stated the Sheriffs Office is currently overseeing six or seven grants, they have been working with Edna through this whole process and they are more than capable to oversee another one. He stated he reached out to Union County and they are more than willing to help us out.

**Commissioner J. Trujillo** made motion to approve.

**Commissioner V. Serna** seconds the motion.

*All in favor, motion carried.*

**10. Discussion/Action: Approval of Job Descriptions for New Positions, including Disaster Recovery Construction Assistant, Disaster Recovery Field Supervisor, Disaster Recovery Construction Manager, and Disaster Recovery Finance Specialist**

**Attorney Cruz** presented to the Commission.

**Clarity Collins** stated that the positions that were proposed are very typical in disaster recovery. She stated we have a tremendous amount of projects coming up that need to be managed professionally and require a certain set of skills. She stated the contracts are specifically for disaster recovery and as a result they should be reimbursable. The County will need to include these in the budget and pay the first bit of it and after that they will be reimbursed by FEMA.

**Commissioner G. Trujillo** recommends tabling this item until we hear from Edna Sena because she has some issues with the budget. Further discussion took place.

**Commissioner V. Serna** made motion to table this item.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

**11. Discussion/Action: Approval of Resolution Setting Property Tax Rates for 2023 Property Tax Year**

**Assessor Rosalee Trujillo** stated they need approval for the new tax rates. She stated only some of the districts took a little increase. DFA sends these in for approval from the County Commission.

**Joseph Garcia** Discussion took place.

**Commissioner V. Serna** made motion to approve.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

**12. Discussion/Action: Approval of Dump Truck Rentals through United Rental**

**Road Superintendent John Romero** stated he recommends leasing these trucks for three months, the cold weather is starting and if we rent them for a longer period, we will be stuck with them and not be able to use them.

**Commissioner G. Trujillo** asked if he could lease them on a day-to-day basis or for a week at a time.

**Mr. Romero** stated it costs more money to rent them on a day-to-day basis, the local contractors are charging \$1000 a day and that is a lot of money coming out of our budget.

**Commissioner G. Trujillo** asked what he recommends.

**Mr. Romero** stated he recommends leasing the trucks for three months and then turning them back in if the weather's bad, and if it's not we can renegotiate the contract.

**Commissioner G. Trujillo** asked **Attorney Cruz** if she could change the contract to three months.

**Attorney Cruz** stated this is a quote for six months. She had an opportunity to sit down with Sandra Romero to find out if there was any question or concerns on procurement end, Mrs. Romero indicated that this is a company that we would be working with through CES, it could potentially compromise reimbursement. Attorney Cruz also asked what the timeline would be if the Commission wanted to do something different, Mrs. Romero let her know there is a 15–30-day window if quotes were obtained. She stated the best approach would be to have Mr. John Romero work with Sandra and Clarity to develop a plan of action as it relates to the specific timeline. Then come before the Commission at the next meeting with the proposal to reduce costs and to factor in the question of reimbursement.

**Commissioner Serna** asked if this was the same presentation that was brought to the Commission at the last meeting, because the documentation that was provided to them and the

presentation were conflicting. She stated she would probably want to rescind her vote for that because it does not match what we need.

**John Romero** stated he can call United Rental and request a copy of the contract.

**Commissioner G. Trujillo** asked if this should be tabled until the next meeting.

**Attorney Cruz** recommends tabling this item.

**Commissioner Serna** stated these quotes were only good for thirty days and they have expired. She believes they should table this item because these are not valid quotes.

**Commissioner V. Serna** made motion to table this item.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

- 13. Executive Session: Limited Personnel Matters, to include Interim County Manager Hiring, hiring process for the County Manager position, and pending personnel complaints and/or investigations; and Threatened/Pending Litigation to include John Paul Vigil Matter and Isaac Martinez Matter (to be led by Ernestina R. Cruz, Esq.), and HPCC RFP for Claim/Litigation Representation (to be led by Steve Kopelman, Esq.)**

**Commissioner J. Trujillo** made motion to convene into executive session at 5:09 pm.

**Commissioner V. Serna** seconds the motion.

*All in favor, motion carried.*

**Deputy Clerk Duran** polled the board:

**Commissioner George Trujillo - Yes**

**Commissioner John Trujillo - Yes**

**Commissioner Veronica Serna - Yes**

**Commissioner V. Serna** made motion to reconvene from executive session at 6:45 pm.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

**Deputy Clerk Duran** polled the board:

**Commissioner George Trujillo - Yes**

**Commissioner John Trujillo - Yes**

**Commissioner Veronica Serna - Yes**

**Commissioner G. Trujillo** advised decisions were not made while in executive session, personnel matters and potential & pending litigation were discussed.

- 14. Discussion/Action: Appointment of Interim County Manager and Authorization of County Attorney to draft contract for signature by Chairman Geroge Trujillo and Interim County Manager**

**Commissioner J. Trujillo** made a motion to hire Brad Sena as the Interim County Manager.

**Commissioner V. Serna** seconds the motion.

**Commissioner G. Trujillo** stated this will be until November 3<sup>rd</sup> because they are advertising for the County Manager Position.

**Attorney Cruz** recommends the Commission vote to appoint Brad Sena as Interim County Manager through no longer than November 3, 2023 with the Attorney being authorized to visit with Mr. Sena regarding the Contract presented for signatures.

*All in favor, motion carried.*

**15. Discussion/Action: Approval of County Attorney Recommendations regarding Hiring Process for the County Manager Position**

**Attorney Cruz** stated interviews for this position took place in early August, there was a set of questions and concerns raised by the Attorney Generals office related to proper notice under the Open Meeting Act. She recommends the Commission re-advertise for the position and direction will be provided to the HR Coordinator to have the advertisement posted in the Optic, Santa Fe New Mexican and the Albuquerque Journal with a deadline listed of October 13, 2023. Further discussion took place.

**Commissioner V. Serna** made motion to approve.

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

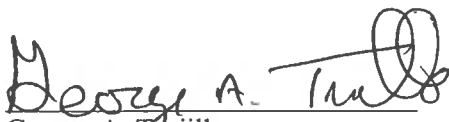
**16. Adjournment**

**Commissioner V. Serna** made motion to adjourn meeting at 6:50 pm

**Commissioner J. Trujillo** seconds the motion.

*All in favor, motion carried.*

**MORA COUNTY BOARD OF COMMISSION**


  
George A. Trujillo  
Chairman

  
John H. Trujillo  
Vice-Chairman

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Veronica M. Serna  
Member

ATTEST:



  
Carlos J. Arellano  
County Clerk

