

**MORA COUNTY BOARD OF COMMISSION**  
**SPECIAL MEETING OF**  
**December 12, 2023**

**1. CALL MEETING TO ORDER:**

Commissioner George Trujillo called the meeting to order at 4:00 pm.

**2. PLEDGE OF ALLIEGENCE AND SALUTE TO THE STATE OF NEW MEXICO FLAG:**

Commissioner George Trujillo led the board and audience in the pledge and salute.

**3. ROLL CALL:**

Deputy Clerk Mrs. Vivian Trujillo polled the Board:

Commissioner George Trujillo – Yes

Commissioner John Trujillo – Yes

Commissioner Veronica Serna – Yes

***All present and accounted for a quorum is met.***

**4. APPROVAL OF AGENDA:**

Manager Joseph Garcia recommended item #12 moved after #4.

Commissioner John Trujillo made the motion to move item #12 to Follow #4 as recommend by Manager.

Commissioner Veronica second the motion.

***All in favor, motion carried.***

**5. (12) OTHER INFORMATION ITEMS:**

Brittany Strutman is here today as the special Council and other members with HPCC litigation we spent the day with staff and elected officials on the process of each department and how the Disaster had impacted each department and gather other information we may need to process the litigation forward.

**6. DISCUSSION/ACTION APPROVAL OF MINUTES: a, September 18, 2023 special meeting b, September 27, 2023 special meeting c, October 19, 2023 Regular Meeting d, October 31, 2023 special meeting e, November 13, 2023 Canvass meeting f, November 13, 2023 Special Meeting g, November 16, 2023 Regular Meeting h, November 20, 2023.**

County Attorney Ms. Cruz recommends the Board Table this items due to the fact she had no time to review them and would like to before the board approve.

Commissioner Veronica Serna made the motion to table this item on the recommendation from the Attorney.

Commissioner John Trujillo second the motion.

***All in favor, motion carried.***

**7. DISCUSSION/ACTION – RESOLUTION REGARDING THE BUDGET ADJUSTMENT REQUEST:**

Finance Director Edna Sena stated this resolution is to adjust the budget on the Road Dept. for the amount of \$44,233.79.

Manager Garcia recommend the Board to approve as presented.

Commissioner Veronica Serna made the motion to approve on the recommendation from the Manager.

Commissioner John Trujillo second the motion.

***All in favor, motion carried.***

**8. DISCUSSION/ACTION RESOLUTION AUTHORIZING WITHDRAWAL OF SB6 LOAN FUNDS FROM LGIP ACCOUNT WITH THE STATE TREASURER'S OFFICE FOR AUTHORIZED FEMA PUBLIC ASSISTANCE RELATED PROJECTS:**

Finance Director Ms. Sena stated that this resolution is to authorize the withdrawal of the interest from the SB6 Loan to fund the project four positions that have been contracted to work on the category b projects in the amount of \$144,185.82. Attorney Ms. Cruz stated this item should be tabled until the proper language be done to see if the amount should be taken out from one of loans or should be taken out from all four loans to insure the positions wouldn't have to be bided out again. More discussion was had, Attorney Ms. Cruz recommends this item be tabled until a revised resolution reflect that a 25% amount be taken from each loan to cover the positions in the amount \$35,296.31, until after the change be done.

Commissioner John Trujillo made the motion to table until the revised resolution be done.

Commissioner Veronica Serna second the motion.

***All in favor, motion carried.***

**9. DISCUSSION/ACTION RESOLUTION AUTHORIZING PREMIUM PAY TO COUNTY EMPLOYEES:**

Manager Garcia recommend the Board table this item for him to gather the information on the amount for each employee and gather the information as to who is allowed to get this pay.

Commissioner Veronica Serna made the motion to table until Monday's meeting on the recommendation from the Manager.

Commissioner John Trujillo second the motion.

***All in favor, motion carried.***

**10. DISCUSSION/ACTION: JOB DESCRIPTION FOR EXECUTIVE ASSISTANT POSITION:**

Manager Garcia recommended this item be approved as presented:

Commissioner John Trujillo made the motion to approve on the recommendation from the Manager.

Commissioner Veronica Serna second the motion.

Attorney Ms. Cruz stated that this item could be approved with the ability to allow the Manager revise the description by adding more duties if need be.

***All in favor, motion carried.***

**11. DISCUSSION/ACTION: APPROVED CONSULTANT CONTRACT FOR DAVID MONTOYS, REGARDING FIRE ADMINISTRATOR/EMERGENCY MANAGER:**

Attorney Ms. Cruz recommend the board table this item until Monday's meeting for additional information be gathered from the Finance Director about the funding of the position as a consultant.

Commissioner Veronica Serna made the motion to table this item on the recommendation from the Attorney.

Commissioner John Trujillo second the motion.

***All in favor, motion carried.***

**12. EXECUTIVE SESSION: LIMITED PERSONNEL MATTERS INVOLVING EMPLOYEE COMPLAINTS AND/OR INVESTIGATIONS:**

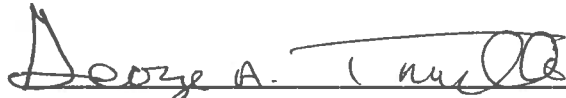
Commissioner John Trujillo made the motion to convene into executive session for the items mentioned on the agenda at 5:07 pm.


Commissioner Veronica Serna second the motion on a roll call vote.

Deputy Clerk Mrs. Trujillo polled the Board.

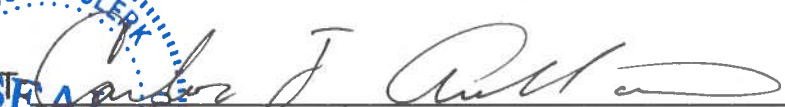
Commissioner John Trujillo – yes


MORA COUNTY BOARD OF COMMISSION  
DECEMBER 12, 2023

  
George A. Trujillo Chairman

  
John H. Trujillo Vice-Chairman

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Veronica M. Serna Member

  
Carlos J. Arellano County Clerk



Commissioner Veronica Serna – yes  
Commissioner George Trujillo – yes  
**All in favor, motion carried.**

Commissioner John Trujillo made the motion to reconvene back in to session at 8:09 pm. With no action taken while in executive session.

Commissioner Veronica Serna second the motion with a roll call vote.

Deputy Clerk Mrs. Trujillo polled the Board.

Commissioner John Trujillo – yes  
Commissioner Veronica Serna – yes  
Commissioner George Trujillo – yes  
All in favor, motion carried.

**13. Item #7 back to the table:**

Commissioner Veronica Trujillo made the motion to bring back item #7 to the table: Resolution Authorizing Withdrawal of SB6 loans Funds from LGIP Account.

Commissioner John Trujillo second the motion.

Attorney Ms. Cruz stated that she revised the resolution to withdraw the funds from all four loans in the LGIP account in the Amount of \$35,296.31 that the 25% for each loan to the three positions in questioned to work on the disaster recovery road projects. She recommends the board approve this revised resolution.

Commissioner John Trujillo made the motion to approve the revised resolution as recommendation from the Attorney

Commissioner Veronica Serna second the motion.

**All in favor, motion carried.**

**14. ADJOURNMENT:**

Commissioner Veronica Serna made the motion to adjourn.

Commissioner John Trujillo second the motion.

**All in favor, motion carried.**

