

**MORA COUNTY BOARD OF COMMISSION
JULY 25, 2023
REGULAR MEETING**

1. Call to Order

Commissioner G. Trujillo called the meeting to order at 9:00 am.

2. Roll Call

Deputy Clerk Garcia polled the board:

Commissioner George Trujillo - Present

Commissioner Johnny Trujillo - Present

Commissioner Veronica Serna - Present

Majority are present. Quorum has been met.

3. Pledge of Allegiance and Salute to the Flag of the State of New Mexico

Commissioner G. Trujillo led the audience and Commission in the Pledge. All in attendance recited the Pledge and saluted the Flag of the State of New Mexico.

4. Approval of Agenda

Interim Manager Montoya recommends approving the agenda, he also indicated at 10:00am the Army Corps of Engineers will be calling in to discuss some advanced measures, also at 1:15pm County Attorney Tina Cruz has a hearing that she should attend. Attorney Cruz recommends to move Item #27 to after Executive Session.

Commissioner V. Serna made motion to approve agenda with recommendations.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

- Interim Manager Montoya presented, started discussing what makes an exemplary employee. Every month a supervisor will nominate 2 employees. Our first employee of the month always goes above and beyond and always does a little extra for constituents. The first employee of the month is Mr. Brad Sena who is the director of Planning & Zoning. Part of the award is 5 hours of administrative leave, also get to pick something from a goody box, as well as lunch with the Interim Manager. Mr. Sena accepted the award.

5. Public Comment

Interim Manager Montoya indicated 2 were on Zoom for public comment.

Commissioner G. Trujillo indicated 1 was present for public comment.

Andrea Meloni (via Zoom) commented, wants to bring awareness about nurse practitioners, her goal is to get support from all counties to recognize nurse practitioners as they deliver access to rural communities.

Cheryl Maes (via Zoom) commented, wanted to thank everyone for allowing and participating in the Car Show that happened during the 2023 Mora Fiestas.

Nicholas Martinez commented regarding Item #16, he stated he has doubts with this administration, he feels this is a waste of funds.

6. Discussion – David M. Montoya – Update regarding discussion with NM Attorney General Office regarding Wildfire Recovery Effort

Interim Manager David Montoya presented, stated he sat down with the Attorney General's Office regarding how our county can be run the best way possible while providing transparency at both the State and local level, they agreed to have oversight on the county. We want to be the model for ethics and for fair procurement in the State and for how you respond to a disaster. One of his staff or himself will attend in person or remotely.

7. Discussion/Action – David M. Montoya – Procurement Strategy for Reconstruction Project

Interim Manager David Montoya presented, stated he got together with Ms. Sandra Romero to work on this procurement strategy. CAT B and CAT C projects, CAT C is more a permanent solution to fixing the roads. We are currently working on CAT B projects, which is to get the roads up to par as far as utilizing the roads, with minimum construction. Requiring any contractor bidding for projects to submit an RFQ, an RFQ is weighed on four different factors; start date, relevant past performance, price, and small business utilization plan. We want to try to keep business as local as possible where available. This selection process works as follows: 3 county employees will be selected and trained, then they will convene and decide; Interim County Manager and Mrs. Romero will be available for advice only. The bidding process will be similar to an RFP, with a detailed pricing sheet, will be sealed only to be opened by the selection committee. Commissioner G. Trujillo thanked Interim Manager Montoya, he thinks it's an excellent plan, maybe the haters will stop hating. Interim Manager Montoya stated this will not be solely based on best price, but rather best value. History shows that if you go with the lowest bid it might not always be the best value. Commissioner J. Trujillo stated this was well presented, asked if anyone has questions to speak now. Ms. Mary Shuter asked why the four categories are weighted equally, Interim Manager Montoya stated that's what was discussed and decided, he is open for suggestions on other factors to consider and how they could weigh different. Ms. Debra Alcon stated the start date should not be weighed as heavily, some people could state they could start earlier and the supplier doesn't come through. Interim Manager Montoya stated that they would evaluate the factors and the contractor is responsible for the conditions agreed upon. Clerk Carlos Arellano stated if a contractor is not prepared to bid for a project then they shouldn't. A bid should only be submitted if they have the capacity to do so. Attorney Tina Cruz asked Interim Manager Montoya to clarify the role that Ms. Clarity Collins plays in Mora County. Ms. Collins has been working with Interim Manager Montoya to achieve things due to the disaster that other counties have not in the same situation.

Commissioner Johnny Trujillo made motion to approve.

Commissioner Veronica Serna seconds the motion.

All in favor, motion carried.

8. Discussion – Mora Veterans Memorial Committee Update

Mr. Larry Garcia, Mora County Veterans Memorial, presented. He wanted to give some updates on the Veterans Memorial Committee. They had a successful flag retirement on July 4th. See attached. They had a float at the Mora Fiesta Parade on July 22nd. Interim Manager Montoya stated he has been working with the State Main Street folks, Ms. Ilka Villarreal, who stated they

would like to work on a grant for \$50,000 which could help augment the cost to complete the Veterans Memorial. Commissioner V. Serna asked if we are going to advertise again for that RFP, Interim Manager Montoya stated that yes it would be a good idea. Commissioner G. Trujillo asked if the engineer can adjust the plans based on how much money we have, would end up costing more to draft a new design. Mr. Garcia thanked everyone for their hard work but asked for more support from the community to help their efforts.

9. Presentation – Firewood Operation Including Wood Sorting Yard

Mr. Shaun Sanchez, Supervisor of Santa Fe National Forest, presented. He wanted to talk about getting firewood to the community and flooding emergency response. Right now they have contractors cutting hazard trees in the Walker Flats and Capulin area. The contractors are cutting trees, skidding them, and putting decks next to the roads for people to get the wood. They realize some people cannot get up there, they were looking at bringing the wood down to a common area like Cleveland Park for people to have easier access. Mr. Sanchez stated that Ms. Clarity Collins may have more information on these efforts. Commissioner G. Trujillo asked if someone would be there 24/7, Mr. Sanchez stated no one from Forest Service will be on-site. Ms. Collins commented, stated we have the resources to process the wood but we are out of funds to pay to have the wood processed. Commissioner G. Trujillo stated he does not think Cleveland Park is the best idea since it is right next to the river. Commissioner J. Trujillo asked if it's going to be a free for all, Mr. Sanchez stated that they will use the honor system. Commissioner J. Trujillo asked if the road up to Walker Flats can be bladed so it will be easier on the equipment to get these logs in and out. Mr. Sanchez stated that would be great, the Capulin got flooded and is making the roads hard to get through. Mr. Aaron Johnson, with Carson National Forest, stated since this is all federal lands the County would have to work with the Forest Service for documents regarding the liability for firewood gathering. Commissioner G. Trujillo stated he will get Mr. Sanchez's contact information to follow-up with a property in El Alto that may be a good site for the wood distribution. Mr. Gabriel Romero, Carson National Forest, presented, stated they are working with Santa Fe National Forest personnel working on an environmental protection initiative, getting further in the interior of the burn to remove as much hazard wood as possible and to thin the forest as well. Commissioner J. Trujillo confirmed that roadways will have to be built in order to get to the interior of these burned areas. Mr. Romero stated some trees are more susceptible to fall than others and will eventually fall on their own if not removed. Further discussion took place.

10. Discussion/Action – Approval Advanced Measures Agreement with Army Corps of Engineers (previously Item #20)

Ms. Crystalin Medrano, Army Corps of Engineers, presented via Zoom. See attached agreement. Attorney Tina Cruz asked about Items 2a-2d, needs clarification on obligations upon Mora County, asked for explanation on how these items play out as they relate to other public entities, Commissioner V. Serna asked why the temporary work would be removed. Mr. Shane Morrison stated this is standard language since the structures they put in place are not permanent in nature. Some measures will never be removed since they still have a purpose in the future to keep areas safe. Some structures will pose a hazard if kept in place after the specified time of when the flooding is supposed to last, 1 to 5 years. That is the language that needs to be there since those structures are supposed to be temporary, however, they may remain permanently if need be and if the structures are maintained. Attorney Cruz reviewed the agreement, recommended to move

forward with this much needed partnership for work that needs to be done. Attorney Cruz stated the Manager and the Road Superintendent will have to work closely with the Army Corps of Engineers. Commissioner G. Trujillo asked who pays for the disposal of the materials, Attorney Cruz stated according to the agreement Mora County. Attorney Cruz stated the County will have to be very proactive and the Road Department will have to be actively involved. Mr. John Romero, Road Superintendent, stated he has the man power to accomplish this. Commissioner G. Trujillo asked what about the daily maintenance on the rest of the roads if the Road Department is busy. Commissioner V. Serna stated this is very proactive and we should move forward. Commissioner J. Trujillo stated that he agrees with Commissioner G. Trujillo that this will stop the rest of the maintenance for the county. Interim Manager Montoya asked if the Army Corps of Engineers could write into the agreement that they would haul any debris to the county yard. Ms. Medrano stated that the debris could definitely be hauled to an agreed upon location, this would be worked on with the contractor. Mr. Morrison stated that nothing is finalized, the hauling of the material will be worked into the contract. Further discussion took place. Interim County Manager recommends the commission signs the agreement.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

11. Presentation – Sophia Martinez regarding the Justice 40 Initiative (previously Item #10)

Ms. Sophia Martinez, President of Concerned Citizens of Wagon Mound in Mora County, presented. Ms. Martinez wanted to share this program, Justice 40, to put more money into climate justice and environmental justice created under President Biden. See attached: Justice 40 Fact Sheet. Interim Manager Montoya suggested to view the fact sheet which provides information on several programs available for rural community residents. Commissioner J. Trujillo stated this could help our local water communities. The funds are available to provide for infrastructure, including road projects. Ms. Martinez stated there are folks available who can help with grant writing. Interim Manager Montoya stated this is a 5 year program and we are on year 2, there are funds available that will be spread out for the next 3 years that could benefit our community. Ms. Martinez stated there was a rep from the Las Vegas coalition who stated it would be beneficial to partner up with them. They are preparing a resolution to present at the next monthly meeting in Las Vegas, Ms. Martinez will see how they are accessing different resources and will relay that information to Mora County.

12. Discussion/Action – North Central NM Economic Development District – Approval of Resolution of the County Commission of Mora County Agreeing to apply to Financial Assistance with the United States Economic Development Administration to Finance an Economic Development Project (previously Item #11)

Ms. Clarity Collins presented, up for review and approval, proposal developed based on feedback expressed by several county employees regarding current needs, in the amount of \$800,000. One of the first things is funding to hire an economic developer for 3 years. Funding to hire a compliance coordinator for 3 years. Recovery is most successful when it happens in-house. Also includes contract funds for a variety of plans. Some plans need to be updated and re-evaluated. Comprehensive Land Use Plan and Comprehensive Economic Development Strategies, both are currently over a decade old. Also plans to scan and digitalize the property deeds to create a searchable database of records, can see how close the fire came to the courthouse. If there is a

flood or fire there is no digital back-up for all the current paper files we have. This grant has not been submitted yet, if you have feedback please let her know. This is going through the EDA Disaster Funds. The agenda item today is to approve the application as it is. See attached. Commissioner V. Serna asked if we should approve these positions since we had some similar positions that were going to be created. Ms. Collins stated she listened to the feedback of the team and felt these modifications to the positions were the most appropriate. Attorney Tina Cruz stated we could include a brief sentence in the resolution that would read Mora County authorizes creation of the positions contingent upon grant funding, the grant funding would be the key component. Interim Manager Montoya recommended we allow this application.

Commissioner J. Trujillo made motion under the recommendation of the Manager, Attorney Cruz stated to be clear you are adopting the resolution with the additional sentence that she recommended, the Commission agreed.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

- Commissioner G. Trujillo made a recommendation to go on a 10-minute recess at 11:06 am.

Commissioner J. Trujillo made the motion for a recess.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

- Commissioner G. Trujillo asked if there was a motion to reconvene at 11:18 am.

Commissioner V. Serna made the motion to reconvene.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

13. Discussion/Action – Approval of SB 6 Loan (CAT B) Loan Application (previously Item #12)

Interim Manager Montoya asked if Ms. Clarity Collins was present on Zoom, no response.

Interim Manager Montoya stated we have an opportunity to recover some of the costs during the fire of salaries of folks who were involved and throughout over time, comes out to a little under \$300,000. Ms. Collins is looking for approval for us to apply for the SB 6 to cover the \$300,000 as we wait for reimbursement from FEMA. Interim Manager Montoya recommends to approve.

Commissioner J. Trujillo made motion to approve.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

14. Discussion/Action – Letter from Northern Area Local Workforce Development Board Annual Small Contribution for FY 2024 (previously Item # 13) **Tabled**

Interim Manager Montoya presented, see attached letter of request. Attorney Tina Cruz stated there are some issues with the request in that it's not clear in what they intend to utilize the funds for. There is a fundamental lack of clarity to what those funds will be used for, they need some kind of budget, and additional work needs to be done. Interim Manager Montoya stated he can help with the proposal for the budget. This is formal procedure as it relates to other entities the county has had agreements with such as Creative Council. Interim Manager Montoya recommends to table.

Commissioner V. Serna made motion to table.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

15. Discussion/Action – Resolution Authorizing Extension of Bohannon Huston Ceiling Contract (previously Item # 14) **Tabled**

Interim Manager Montoya presented, he recommends to raise that contract a little bit every year so they have a little bit more oversight as to how that money is being spent, maybe raise it \$1.5 million. Commissioner V. Serna asked if that will be enough for road projects. Interim Manager Montoya stated we raise it a little bit and see how things are then raise it more if we need to. Attorney Tina Cruz stated for purposes of today this item needs to be tabled until we have a resolution drafted, we can include this on the meeting next week.

Commissioner J. Trujillo made motion to table.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

16. Discussion/Action – Lloyd and Associates Contract Extension County Complex Projects (previously Item # 15)

Interim Manager Montoya presented, stated we have received \$2.5 million to go ahead and build out a portion of the courthouse. We have also received \$700,000 to build out the EMS building, we need to authorize the extension of their contract in order to provide design services and evaluation of location. Interim Manager Montoya recommends extending the contract. Attorney Tina Cruz recommended to approve.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

17. Discussion – Presentation by Agenda Global LLC – Public Outreach Web Site Upgrade – Presentation (previously Item #16)

Interim Manager Montoya presented, see attached chart: Mora Recovery Plan Structure, also introduced Mr. Gerges Scott, Agenda Global (see attached). Mr. Scott stated they have the ability to reach a lot of different various demographics throughout the state and isolate that message into a certain community. They could help revise the website and start a social media campaign and train someone to make that work for you. Mr. Scott also stated they would help with providing public relations, whatever it is they need for a particular issue. Interim Manager Montoya recommends to table this until he and Mr. Scott can meet again, however, one thing we have to do is to get people to register for flood insurance. Maybe this would be a good test piece.

Commissioner G. Trujillo stated this is an excellent idea and advised Interim Manager Montoya to meet with them as soon as possible. Interim Manager Montoya stated that they do global campaigns and do very well, would like to start with a small project and see where we go from there. Attorney Tina Cruz stated that the Manager will have to work closely with Mrs. Sandra Romero for budget stuff, and she can also attest that the website is very dated and not user friendly from a personnel perspective. It is a near impossibility to navigate that website to post necessary items, and it is crucial that this is done in-house so we can address issues immediately. Attorney Cruz stated it's time for that website to be redesigned and for staff to have that capability to be able to navigate it. Commissioner V. Serna stated we had talked about hiring an

IT person, in-house, to be on-site to resolve issues immediately. Interim Manager Montoya was advised, per the Open Meetings Act, we are not in compliance with posting the agenda. Agenda Global would help train an IT person, this is a critical need. Attorney Cruz commented on issues with website, from a legal perspective we need someone in-house to be readily available. The county website and TownCloud are currently not integrated and make it hard to navigate. Attorney Cruz also stated we have minutes that have not been posted for 2 years, this needs to be addressed as quickly as possible. Further discussion took place regarding other services Agenda Global could offer.

18. Discussion – Status of CHET Acquisition of Sanchez Property (previously Item #17)

Attorney Tina Cruz stated she is conferring with the attorney for the Sanchez's on the next steps and are discussing closing. The title company needs to be engaged, there may be a slight delay, but they are proceeding with the purchase.

19. Discussion/Action – Approval of John Deere Motor Grader Leases (previously Item #18)

Interim Manager Montoya stated we have 2 of our 3 graders that are broken. Mr. John Romero has figured out a way to lease 2 graders then lease 2 more. Interim Manager Montoya recommends to get the graders to Four Rivers and put them on consignment, once those sell, we will then be able to apply the proceeds to that to support the leasing agreement. At the same time we have put in a CAT B to FEMA to be reimbursed for the lease. The county currently has a grader on lease, if the lease is not extended and signed, there are others that want to lease the grader. Commissioner J. Trujillo stated from his experience the lease is the best way to go, we cannot maintain the software that these machines operate on. Attorney Cruz stated to get together with DFA for specific language to be used on the ICIP. Interim Manager Montoya recommends to move forward and sign lease for the one grader and wait until Mrs. Sandra Romero is back for the consignment of the other two.

Commissioner J. Trujillo made motion to approve.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

20. Discussion/Action – Resolution and Match Waiver Letter Local Government Road Fund Program Administered by NM Department of Transportation Project LP400641 Coyote Loop (previously Item #19)

Interim Manager Montoya presented, recommended to approve

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

21. Discussion/Action – Approval of Cooperative Forest Road Agreements with US Forest Service identified as Agreements 23-RO-11030200-109 / 23-RO-11031000-110: Request for Signature

Interim Manager Montoya presented, stated this agreement is similar to the activity undertaken by the US Army Corps of Engineers, the Forest Service is requesting access to county roads in order to get to their forest roads to repair. Interim Manager Montoya recommends to sign both agreements.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

22. Discussion/Action – Resolution and Match Waiver Letter Local Government Road Fund Program Administered by NM Department of Transportation Project LP400634 Los Hueros

Mr. John Romero, Road Superintendent, presented; stated there are 4 miles of work that needs attention bad. Commissioner J. Trujillo stated the LiftTech material that is being suggested to use on some of these roads is not going to be the most effective. This material is best utilized for flat surfaces, not roads that are going into the mountain. Interim Manager Montoya stated that the product, even though FEMA approved, will not have the same level of protection against future flooding. We need to demonstrate it's not going to work here and we need to present to them the type of road material that will work here. Attorney Cruz stated we need to think about maintaining these roads and if we have the equipment to do so with this new material. Ms. Clarity Collins stated LiftTech is just a suggestion, we can go with any option that is most suitable for us in each specific area.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

23. Discussion/Action – Resolution and Match Waiver Letter Local Government Road Fund Program Administered by NM Department of Transportation Project LP400627 Guadalupita

Mr. John Romero, Road Superintendent, presented. Mr. Romero stated he wants to do chip and seal on this route. Commissioner G. Trujillo stated this is a school bus route. Interim Manager Montoya recommended we approve this.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

24. Discussion/Action – Approval of Minutes

a. May 18, 2023 Regular Meeting

Interim Manager Montoya recommended to approve. Attorney Tina Cruz stated these minutes had not made any of the agendas, the Manager's Office was in transition.

Commissioner J. Trujillo made motion to approve.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

b. June 20, 2023 Special Meeting

Interim Manager Montoya recommended to approve.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

c. June 27, 2023 Special Meeting

Interim Manager Montoya recommended to approve.

Commissioner J. Trujillo made motion to approve.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

25. Department Head/Elected Official Report(s)

a. Elected Official(s)

Sheriff Americk Padilla presented, gave statistics of the Fiestas this past weekend. Sheriff Padilla stated it was a very successful weekend, we didn't have any deaths and that was his main focus. There were a few fights in the general area, we addressed those fights accordingly. We had 3 different agencies who assisted during the festivities, NM State Police was not present as they were busy in other surrounding counties. Weekend Statistics: 64 calls for service, 46 traffic stops (5 open container), 6 arrests (4 DWI related, 2 drug related). Commissioner G. Trujillo stated he heard from a few drivers that the deputies were shining spotlights on the cars, when the driver was turning their dims, the deputy was stopping them. Sheriff Padilla stated he would hope his deputies were not doing this, he will address this with these deputies. Interim Manager Montoya asked which deputy raised the most money with the dunk tank challenge, Sheriff Padilla stated Deputy Moises Coca raised the most money. Sheriff Padilla stated they are looking to expand the Mora Fiestas next year and will need more assistance from these agencies. Further discussion on upcoming County events, he also hopes to have a School Resource Officer in place once the school year starts to make sure our students are safe.

• **Executive Session – Discuss Limited Personnel Matters pertaining to Sheriff's Department**

Commissioner J. Trujillo made motion to convene into executive session at 12:39 pm.

Commissioner V. Serna seconds the motion.

All in favor, motion carried.

Deputy Clerk Garcia polled the board:

Commissioner George Trujillo - Present

Commissioner Johnny Trujillo - Present

Commissioner Veronica Serna - Present

Commissioner V. Serna made motion to reconvene from executive session at 1:14 pm.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

Deputy Clerk Garcia polled the board:

Commissioner George Trujillo - Present

Commissioner Johnny Trujillo - Present

Commissioner Veronica Serna - Present

Commissioner G. Trujillo advised decisions were not made while in executive session, personnel matters discussed.

• **Commissioner G. Trujillo** recommended to go on recess for Attorney Cruz to attend hearing.

Commissioner J. Trujillo made motion to recess at 1:15 pm.

Commissioner V. Serna seconds motion.

All in favor, motion carried.

Commissioner G. Trujillo recommended to reconvene from recess at 1:51 pm.

Commissioner J. Trujillo made motion to reconvene.

Commissioner V. Serna seconds motion.

All in favor, motion carried.

Attorney Tina Cruz stated ordinarily the commission does not often go into recess, however, she had a hearing in a matter related to the county and had to step out to prepare to log on.

- **Department Head/Elected Official Report(s)** **Continued**

- a) **Elected Official(s)**

- Attorney Tina Cruz stated in the past Assessor Rosalee Trujillo requested to transfer funds from that account to the Chamber of Commerce that were for Fiestas; was working with Mrs. Sandra Romero to wind down that account. Commissioner G. Trujillo suggested to move the Elected Official Reports to after Public Comment.

- Clerk Carlos Arellano didn't have anything to present. Commissioner G. Trujillo stated that Mrs. Vivian Trujillo said they have to look at the pay for the poll workers. Mr. Arellano stated we currently pay poll workers \$160 and the Secretary of State is requesting we pay up to \$200. Mr. Arellano stated he will have something ready to present for the next meeting.

- Commissioner G. Trujillo asked if anyone from the Assessor's Office was going to present anything, no response.

- b) **Department Head(s)**

- EMS – See Attached – report read by Interim Manager Montoya

- Planning & Zoning – See Attached – no questions for Planning & Zoning, report read by Commissioner V. Serna

- c) **County Manager**

- Interim Manager Montoya presented, stated he is working with the school system to start training folks in trades and get someone trained to be an instructor for these trades as well. Over the next few years part of the initiative by Commissioner G. Trujillo is to establish a workforce for projects coming into the community. Senator Campos said there is money for education infrastructure. Interim Manager Montoya also stated that Ms. Edna Sena has been working hard on the budget to make sure it is reconciled. Interim Manager Montoya stated the Emergency Procurement procedures has been delegated to Mrs. Sandra Romero. He also spoke with Ms. Sena to get project started to unclog the culverts. He also met with the State Auditors Special Investigation Director, talked about the courthouse and that there was a discrepancy of more than \$500,000 from a March 2021 meeting to what was a reality, he advises us there is enough question out there to start a special audit, this will be an expense the county will be responsible for. The \$2.00/hour raise for employees will go into effect on this next pay check. We need to encourage members of the community to apply for the free flood insurance. Commissioner G. Trujillo asked what happens after the 5 year period,

Interim Manager Montoya stated the policy holder will be responsible for the policy after the 5 year period. Discussed the Mora County Improvement Fund, has not yet been created, Interim Manager Montoya stated it's important to reinvest that money into the community.

d) **Human Resources** – Nothing presented

e) **Announcements** – Nothing presented

f) **County Commission**

Commissioner V. Serna stated there is a Town Hall Meeting at the Senior Center for the farmers and ranchers tonight at 6:00 pm. HPCC will be having another meeting on Wednesday at the Mora Schools at 6:00 pm.

26. Discussion/Action – Approval of Expenditure Report/Budget Report

a. Expenditure Report – June 2023

Ms. Edna Sena presented, see attached. Interim Manager recommended that we adopt the report. Commissioner V. Serna had a question regarding the Watrous construction, are there funds available to complete this. Interim Manager Montoya stated they missed the deadline to submit before the fiscal year ended, there is still electrical work that needs to be completed and some ceiling tiles that need to be replaced and some preventative maintenance that needs to be completed as well. Once this is completed then we will have to find funding. Interim Manager Montoya stated he inquired about ownership of the building and land through the Clerk's Office, and it is owned by the Las Vegas School System. Commissioner G. Trujillo asked why we are doing the work if the building is owned by Las Vegas City Schools, Mr. Carlos Arellano stated that is all we found in the Clerk's Office, will look more into this. Interim Manager Montoya recommends to adopt the report

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

b. Budget Report – June 2023

Ms. Edna Sena presented, see attached. Commissioner G. Trujillo asked what happens when we are in the red regarding the transportation of inmates, Ms. Sena stated it comes out of the General Fund. Ms. Sena stated this amount has typically been more in the past. Interim Manager Montoya recommends to adopt the report.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

27. Discussion/Action – Approval of FY 2023 4th Quarter Resolution and Budget FY 2024 Budget Adoption Resolutions (previously Item #28)

a. Final Quarter Financial Report Year Ending June 30, 2023

Ms. Edna Sena presented, see attached. No questions. Interim Manager Montoya recommends to adopt the report.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

b. Fiscal Year 2024 Budget Adoption

Ms. Edna Sena presented, see attached. No questions. Interim Manager Montoya recommends to adopt the report.

Commissioner V. Serna made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

28. Discussion – Project Status (previously Item #29)

a. Watrous Community Center

Interim Manager Montoya presented, stated he gave an update during the presentation of the budget report. Commissioner G. Trujillo stated he just has a concern about the building (Watrous Community Center) belonging to Las Vegas and we need to get answers. Commissioner G. Trujillo stated he feels we, Mora County, should own the building if we are doing work. Mr. Carlos Arellano stated the Community Center in Ocate belongs to Wagon Mound Public Schools, Commissioner G. Trujillo stated both are in Mora County. Interim Manager Montoya stated we need to work out the ownership issues. Clerk Carlos Arellano stated he will check with San Miguel Clerk if it was recorded in Las Vegas.

29. Executive Session – Threatened and Pending Litigation and Limited Personnel Matters (previously Item #30)

Commissioner V. Serna made motion to convene into executive session at 2:41 pm.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

Deputy Clerk Garcia polled the board:

Commissioner George Trujillo - Present

Commissioner Johnny Trujillo - Present

Commissioner Veronica Serna - Present

Commissioner V. Serna made motion to reconvene from executive session at 4:35 pm.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

Deputy Clerk Garcia polled the board:

Commissioner George Trujillo - Present

Commissioner Johnny Trujillo - Present

Commissioner Veronica Serna - Present

Commissioner G. Trujillo advised decisions were not made while in executive session, personnel matters and threatened & pending litigation were discussed.

30. Discussion/Action – Approval Contract David Montoya Emergency Management Director (previously Item #27)

Commission G. Trujillo made recommendation to engage in 30 day contract.

Commissioner G. Trujillo made motion to approve.

Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

31. Next Regular Meeting – August 17, 2023

Attorney Tina Cruz stated there will be a Special Meeting on August 2, 2023 at 4:00 pm for the interviews of the manager position.

Attorney Tina Cruz stated the commission will be issuing a notice of a potential quorum. There will be an inspection of property involving pending litigation, the entire commission will be invited to attend that inspection, no decisions will be made, and a notice of quorum will be posted.

32. Signing of Approved Documents

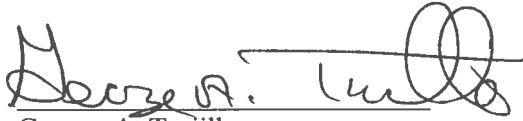
33. Adjournment

Commissioner V. Serna made motion to adjourn meeting at 4:38 pm

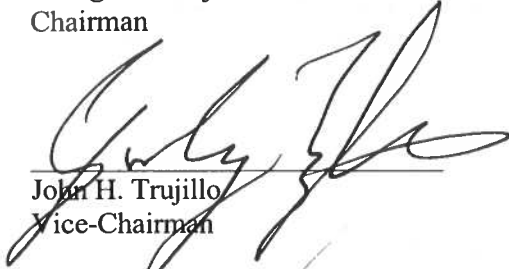
Commissioner J. Trujillo seconds the motion.

All in favor, motion carried.

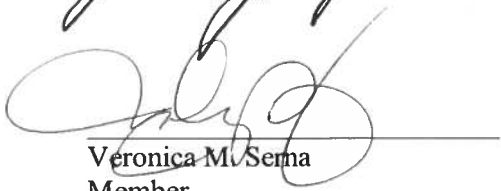
MORA COUNTY BOARD OF COMMISSION



George A. Trujillo
Chairman



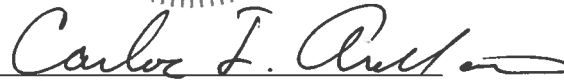
John H. Trujillo
Vice-Chairman



Veronica M. Serna
Member



ATTEST:



Carlos J. Arellano
County Clerk