

COUNTY OF MORA
BOARD OF COMMISSION
REGULAR MEETING
JUNE 13, 2019

1. CALL TO ORDER

Commissioner Maestas called the meeting to order at 10:05 a.m.

2. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG OF THE STATE OF NEW MEXICO

All in attendance recited the Pledge of Allegiance and Saluted the Flag of the State of New Mexico.

3. ROLL CALL

Commissioner Lionor F. Maestas	-	Present
Commissioner Veronica M. Serna	-	Present
Commissioner Alfonso J. Griego	-	Present

4. APPROVAL OF AGENDA

Commissioner Griego made a motion to approve as presented.
Commissioner Serna second the motion.
All in favor. Motion carried.

5. DISCUSSION/REVIEW/ACTION- MEETING MINUTES

a. May 7, 2019

Commissioner Serna made a motion to approve.
Commissioner Griego second the motion.
All in favor. Motion carried.

b. May 9, 2019

Commissioner Serna made a motion to approve.
Commissioner Griego second the motion.
All in favor. Motion carried.

c. May 9, 2019

Commissioner Serna made a motion to approve.
Commissioner Griego second the motion.
All in favor. Motion carried.

6. PUBLIC COMMENT

Pauline Alarcon- VISTA- Volunteers in Service to America- Ms. Alarcon stated, the program started November of last year, they will be recruiting new members in July through Mora County Economic Community organization with Anita Moss. Ms. Alarcon discussed the program, she stated the activities they have done through the program. Individuals will obtain professional development training and a \$6,000 allowance, the position will offer a high level of experience that could be great on a resume. The program is now recruiting through flyers and the web. Those who are interested in applying will have to create a profile to apply for the position.

Melissa Roxanne- US Department of Commerce, Dallas Texas. Ms. Roxanne introduced herself and stated that she oversee the US Census Bureau, she is visiting Mora County to make people aware of the program starting in March through July 2020. Ms. Roxanne is visiting Counties in New Mexico, gauging interest. This year the Department of Commerce is offering alternative ways to get the necessary information from Community members, they are doing this by offering the exchange of information through phone, internet and paper. This program will help provide funding for counties. The US Census also helps create jobs for the Community.

John Romero- Community Member, Mr. Romero stated he has offered his help in many avenues in the Community. Mr. Romero requested to enter into executive session with the Commissions permission.

The Commission granted Mr. Romero his request to enter into executive session. Mr. Romero will be notified when the commission convenes into executive session.

7. ELECTED OFFICIAL(S)/DEPARTMENT REPORT(S)

a. Elected Official(s) Report

1. County Clerk-Carlos Arellano

County Clerk, Carlos Arellano stated he will discuss more of his report for item # 13 and 14.

2. County Assessor-Rosalee Trujillo

County Assessor, Rosalee Trujillo gave her report, Mrs. Trujillo stated since the last meeting they have been dealing with the move. Two of their vehicles are down. She is in the process of working on the protest for the year, she has 190 days. She is working on an issue with a constituent.

Everything is going smooth for the Fiesta Committee. There will be a schedule that she will circulate as soon as it is generated.

3. County Sheriff-Amos Espinoza

Mora County under Sheriff, Amrick Padilla gave the report for Sheriff Espinoza, Under Sheriff Padilla, introduced Shantel Sena and Omar Cortes as the newest employees to the Mora County Sheriff's Department. Mr. Padilla stated they are young and motivated and commend them on a job well done during a deadly force incident.

Omar Cortes introduced himself, stated he worked 9 months in San Miguel County, he graduated from Highlands.

Shantel Sena introduced herself and stated she is happy to be serving the Community.

Mr. Padilla stated, last month and the beginning of this month they handled multiple calls. They are in the process of getting quotes to purchase new units. The Sheriff's Office has reestablished a good line of communication with surrounding areas and are now in connection with region 4 narcotics, where Sheriff Espinoza is part of that board. They are going to be ordering non-lethal weapons, to seek an alternative solution for incidents.

The Mora Fiestas is coming up, the Sheriff's Department will be helping during that time and they will also be receiving outside help as well as offering help to other areas during their Fiestas.

Officer coverage in Wagon Mound is going really well, Mr. Padilla stated he spoke to Mayor Quintana, who stated he is really pleased with the Deputy presence, at least 3 days out of the week. They are able to purchase the non-lethal weapons because of the grant through Wagon Mound. As of now they are not utilizing equipment from Wagon Mound until they do inventory.

The Mora Sheriff's office is allocated \$10,000 for body cams and in car cameras and will receive them in July some time.

Maestas requested Padilla get with Marlow to discuss the issue of safety with the unfinished stairs at the Sheriff's Office.

Mr. Padilla requested to enter into executive session. The commission granted Padilla enter into executive session.

4. County Treasurer- Florence Romero

County Treasurer, Florence Romero gave her report. Mrs. Romero presented the revenue for fiscal year 2018 percentage 5/31/2019 see report.

Mrs. Romero presented a memo that she received from United States Department of the Interior, Fish and Wild Life Services. The estimated payment amount is for \$8,849. (see memo) it will be going into the special other grant segment. Under a 299 code.

Conrad Montoya with the New Mexico taxation and revenue, property division is working on the delinquent list for the upcoming auction, which will be held at the end of

July, she will present the list to the Commission and it will also be posted on the website.

Mrs. Romero requested additional storage. The Commission stated, anyone needing additional storage can speak with County Manager Marlow to discuss how they can be accommodated.

Maestas requested a budget for the last 5 years so it can be distributed to the Commission as to why the budget is going over 100%

b. Department Head(s)

1. EMS/Ambulance-Brenda Casados, Director

EMS/Ambulance director, Brenda Casados gave her report, Ms. Casados stated in the last month the department had 22 calls to I-25 and Watrous. 4 transports are not billable because 2 were deceased and 2 were cancelled in route. Ms. Casados presented the numbers, see budget. PRC inspection was presented to the manager, they were 100% compliant. In August they will be getting a grant for \$10,000 and in September they will receive a donation from South West Capital in the amount of \$20,000. They are in the process of upgrading their communication equipment for better dispatching.

Mora EMS Department will take part in the Health Fair at the Mora Independent Schools where they will be providing mini health checks. The Ambulance received \$225,000 through Capital Outlay that will be used to purchase an ambulance, they are waiting on the 3rd quote before moving forward with purchasing.

2. Road/Solid Waste Department-Jerry Martinez, Interim Road/SW Superintendent

Interim Road/Solid Waste Superintendent, Jerry Martinez gave his report he commented on the expenditures for diesel usage, the amount used has doubled due to the amount roads they have been able to maintain. In May, the road department maintained 9 roads and expect to complete 25 roads for the month of June.

Collection on Solid Waste has gone up almost double since the last month. Solid waste received expenditures in the amount of \$16,000, through a clean-up grant.

Mr. Martinez reported minimal equipment repairs for the month. Even with the lack of workers the road department have been able to accomplish quite a bit this month. The major issue they are dealing with is that it is hard to keep up with roads after the rain.

He is requesting a bigger roller to help keep up with the grater and water truck. Needs 2 CDL drivers. It's in the budget but the amount that is offered for hourly pay won't keep

most CDL drivers. Mr. Martinez stated by Monday he will have the next schedule for road that they will be maintaining. The project on the bridge on highway 434 will begin the day after the fiestas. The DOT will be responsible for maintaining the El Alto road while they are doing construction on the bridge. \$25,000 allocation from the State on road C-001.

3. Planning & Zoning – Rumaldo Pino, Director

No report. Excused.

4. Fire Administrator-David Montoya

David Montoya presented his report, he stated for the month of May the fire department aided with EMS calls. There were 3 lightning strikes they had to dispatch to because of fire. The Guadalupita Fire Department had their annual inspection, they were out of compliance for 2 minor issues, and they have a month to fix.

At the last Chief's association meeting they discussed the issues communicating with EMS on the radios, the issue has since been resolved.

Mr. Montoya stated they are working on an evacuation plan for the new building. Commissioner Maestas will send the schematics and get them to Mr. Montoya and Manager Marlow. Mr. Montoya requested a training on to know how the new equipment runs in the new building so if there should be an emergency, they know how to take care of the situation.

Mr. Montoya stated that he will be scheduling a mandatory pump and hose test for September, this will help with getting grants for the year.

Tim Montgomery working with them on Sierra Bonita on procuring those funds.

5. DWI Program- Yolanda Medina, Director

DWI Director, Yolanda Medina stated she will give her report during item # 11

6. Extension Agent- Suzanne DeVos Cole, Agent

Suzanne DeVos-Cole, extension office agent stated she met with the advisory committee on the 29th and the biggest request is that people would like to see more activities that involve the kids. Mrs. DeVos-Cole is doing beef quality training in September as well as canning and culinary classes. They are now working with a new agent, John Martinez through San Miguel County. They are working on a Pesticide application for pest control to certify people. (See attachment). There have been several individuals who are requesting 4-H and FFA, they are working on bringing that back. Mrs. DeVos questioned if they will have it in the budget to keep her position. Commissioner Maestas suggested scheduling a special meeting to discuss. Include voting on contribution on the county fair.

7. Finance Report-Tim Montgomery

Interim, finance director, Tim Montgomery presented a detailed explanation on the expense budget (see attachment).

Commissioner Maestas made a motion to take a lunch break as well as executive session at 12:14 p.m.

Commissioner Serna second the motion on a roll call vote

Commissioner Maestas	-	yes
Commissioner Serna	-	yes
Commissioner Griego	-	yes

The commission entered into executive session at 12:14 p.m.

Commissioner Maestas stated no decisions were made, only discussion on personnel matters.

Commissioner Maestas made a motion to convene into regular session.

Commissioner Serna second the motion on a roll call vote.

Commissioner Maestas	-	yes
Commissioner Serna	-	yes
Commissioner Griego	-	yes

The Commissioner entered into regular session at 2:00 p.m.

c. County Manager's Report-Arturo Marlow, County Manager

County Manager, Arturo Marlow gave his report, Mr. Marlow stated he is very happy to be here serving the County.

8. DISCUSS/REVIEW/ACTION-EXPENDITURE REPORT MAY 2019-TIM MONTGOMERY, INTERIM CFO

Commissioner Griego made a motion to approve the expenditure report.

Commissioner Serna second the motion.

All in favor.

Motion carried.

9. INFORMATION- MORA SENIOR CITIZEN CAPITAL OUTLAY PROJECT UPDATE-TIM MONTGOMERY, INTERIM CFO

Interim finance director, Tim Montgomery discussed this item during his report (item # 7. B, 7)

10. INFORMATION-COUNTY COMPLEX REPORT- LIONOR MAESTAS, COMMISSIONER

Commissioner Maestas gave the report on the County Complex. Maestas stated there were some issues on change orders. The County will be receiving \$60,000 back because they did not make the break room. There was a wall that was partially built that will remain incomplete. They took their super intendent off site before the punch list was complete. Maestas is reaching out to Louis Campos in regards to the punch list. The contract did not allow for the parking lot, there will be discussion on how what to do next in the parking lot. A grand opening has not been planned due to parking lot issues. These things will continue to be worked on because of the potential issues out front. In the undeveloped room, near the down stairs restroom. There is a beam that has to be corrected. Final payment will not go out until the issues are corrected. The amount of final payment is up for debate.

11. DISCUSSION/REVIEW/ACTION- FY 2020 MVCHS CONTRACT OF TREATMENT-YOLANDA MEDIA, DWI COORDINATOR

DWI coordinator, Yolanda Medina discussed the outpatient treatment contract to provide outpatient treatment for Mora DWI outpatient offenders. They have been a part of the contract for many years. She has got approval from DFA and Mora Valley Health Services, and is presenting to get Mora County approval.

Commissioner Serna made a motion to approve as presented.

Commissioner Griego second the motion.

All in favor. Motion carried.

Mrs. Medina stated there will be an event at the Mora Baseball field with about 20 different health providers.

There will be many community entities who will be participating from 10:00 a.m.-2:00 p.m.

12. DISCUSS/REVIEW/ACTION-MOU MORA COUNTY-ACC FOR "FALL FESTIVAL 2019"-ANITA MOSS

Anita moss, gave a background on the fall festival, they are doing an outdoor camp at coyote creek. Mrs. Moss stated the Mora Arts and Cultural Compound started Fall Fest about 3 years ago with 500 people, the past year they estimated 1000 people. She is requesting the MOU with the county (see MOU) Mrs. Moss asked if she can work with the County Manager to discuss future plans. They are getting a lot of outside help from other communities. The Compound's insurance is in place for this event, which covers from the St. Gertrude Church to the St. Vrain Mill, this means the ACC carries all liability. They will be advertising on their new website, Mora.org.

Commissioner Serna inquired on how her request will be possible during the Senior Citizen Construction. Mrs. Moss stated they will rearrange the area as needed and will make accommodations as needed.

Commissioner Griego made a motion to approve.

Commissioner Serna second the motion.

All in favor. Motion carried.

Commissioner Maestas abstained from the vote because he is

13. DISCUSS/REVIEW/ACTION- RESOLUTION- ADJUSTING PRECINCT BOUNDARIES- CARLOS ARELLANO, COUNTY CLERK

Vivian presented the polling places.

Commissioner Griego made a motion to approve as presented

Commissioner Serna second the motion.

All in favor. Motion carried.

14. DISCUSS/REVIEW/ACTION- RESOLUTION-DESIGNATING THE LOCATION OF ELECTION DAY POLLING PLACES FOR ALL STATEWIDE ELECTIONS CONDUCTED IN 2020 & 2021; APPOINTING THE BOARD OF REGISTRATION MEMBERS FOR THE COUNTY THROUGH THE END OF 2021- CARLOS ARELLANO, COUNTY CLERK

Vivian stated that the polling locations will remain the same she presented a list of 10 potential voters they can vote for.

Commissioner Griego Margie Romero, Cordova. Lucille Sandoval, Sara Vasquez, Richard Carrillo

Griego and Serna 2nd

16. NEXT COUNTY COMMISSION MEETING-SCHEDULED JULY 11, 2019

The next Regular Commission will be held on July 18, 2019.

17. SIGNING OF APPROVED DOCUMENTS

All approved documents were signed.

18. ADJORNMENT

Commissioner Serna made a motion to adjourn

Commissioner Griego second the motion.

All in favor.

Motion carried.

Meeting adjourned at 2:37 p.m.

MORA COUNTY BOARD OF COMMISSIONER



Lionor Frank Maestas, Chair



Veronica M. Serna, Vice-Chair



Alfonso J. Griego, Member



Attest:



Carlos J. Arellano, Clerk

