

MORA COUNTY BOARD OF COMMISSION

MAY 9, 2019

1. CALL MEETING TO ORDER:

Commissioner Maestas called the meeting to order at 10:00 a.m.

2. PLEDGE OF ALLEGIANCE:

Clerk Arellano led the audience in the pledge.

3. ROLL CALL:

Clerk Arellano polled the Board

Commissioner Maestas ----- Present

Commissioner Serna ----- Present

Commissioner Griego ----- Present

All present and accounted for.

4. APPROVAL OF THE AGENDA:

Commissioner Serna made the motion to approve the agenda as presented.

Commissioner Griego second the motion.

5. DISCUSSION /REVIEW/ACTION APPROVAL OF MINUTES

A. April 11, 2019

Commissioner Griego made the motion to approve April 11, 2019.

Commissioner Serna second the motion.

All in favor. Motion carried.

B. April 26, 2019

Commissioner Griego made the motion to approve April 26, 2019.

Commissioner Serna second the motion.

All in favor. Motion carried.

6. PUBLIC COMMENT:

Julian Barela: Not Present.

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Duane Martinez stated he is present today to speak to the board about the El Alto Road and the lack of maintenance done to it. He was told by the manager that had instructed the road supervisor to service this road two weeks ago and has not seen them work on it for a while now and the road has the washboard effect.

Commissioner Maestas addressed Mr. Martinez that an email was sent addressing this issues but several other roads have had emergency situations that need to be fixed before they can come back to this road.

Anita Moss stated she is from the Main Street Project to announce that our new web page will go live Wednesday May 15th it will announce the updated press releases and other information.

Mark Montoya from Sierra Bonita Associates is here to address the bridge that is in need of major repairs it has been established that this county road runs 7.5 miles into our area. He also stated that he is here today as a volunteer for the SBR Fire dept. with a procurement problem for the fire dept. and how they will be able to spend the monies by the end of the fiscal year.

Commissioner Maestas stated that this issues should have been addressed with the Procurement Officer Ms. Sena way before this time line and he should meet with her ASAP.

Ella Arellano citizen of the Holman area is here today to request the board look into the culvert clean out of county road B-025 it has seen more illegal dumping in recent dates.

Road Supervisor Mr. Martinez stated that a contractor has been given the contract to clean up this and several other culverts that have been reported.

7. ELECTED OFFICIAL(S)/DEPARTMENT REPORTS(S)

A. Elected Official Report

1. County Clerk – Carlos Arellano, County Clerk

Mr. Arellano reported that Tuesday we wrapped up the first all-mail out election in which we will go over the final results in the Canvass meeting

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scheduled after this meeting. He stated that Mrs. Trujillo and himself attended an affiliate meeting to discuss the new rules and statues the will be in affect July 1st example the recording fee will be \$25.00 straight across the board. We will be presenting a resolution in the June meeting regarding the precincts and any possible changes if need but we are still doing research and will give our recommendations to the board.

2. County Assessor – Rosalie Trujillo, County Assessor

Mrs. Trujillo stated that the notice of values went out and the public has until the 14th to protest the notice. She stated that both assessor vehicles are in the shop for repairs.

3. County Sheriff – Amos Espinoza, Sheriff

No one present to report

4. Probate Judge- Joanne Padilla-Salas, Probate Judge

No one Present to report

B. Department Heads(s)

1. Road/Solid Waste Department – Jerry Martinez, Interim Road Superintendent

Mr. Martinez had his report **SEE ATTACHMENT**: He went over his report on what his department has worked on and what has to be schedule to be worked on. He stated that a road viewing committee needs to be appointed. He did mention that El alto road was worked on April 27 both bladed and shaped but knows it needs to be done again but that will have to wait until they work on other roads in other areas.

2. Planning and Zoning – Rumaldo Pino, Director

Mr. Pino reported that they will have to appoint another P&Z member Mr. Fidel Trujillo cannot attend meetings so requested to be replaced. He did get triadic to come back and fix the business license so he is able to process the back up one his has had in his office.

3. Fire Administrator- David Montoya, Fire Administrator

Not present to report

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4. DWI Program – Yolanda Medina, Director

Mrs. Medina requested to present her report when she presents her item later on in the agenda.

C. Financial Reports

1. EMS/Ambulance - Brenda Casados, Director

Ms. Casados had her report in the packet and went over the number of runs were 12 for the month of March. She stated that there has been a number of back payment made so the back billing is working. She reported that Michelle is on medical leave for six months so there will be an increase in overtime through this time unless another EMT be hired. She has suggested to the Manager to draw up an MOU with San Miguel County to cover I-25 and Mora County will cover Rocaida area.

2. Treasurer’s Report -Florence Romero, Treasurer.

Ms. Romero had her report in the packet and went over the numbers and stated that the tax second half is approaching there has been an increase on the solid waste budget.

Commissioner Serna inquired about the Farm and Ranger line item there hasn’t been any activity since they have been here and wondered about it when does that one come in.

Ms. Romero stated that fund is a onetime deposit at the end of the year.

3. Financial Report – Timothy Montgomery, Interim CFO

Mr. Montgomery stated that Mr. Ronald Burt is here to report on the audit statement and would like for him to be allowed his time now instead of waiting till item #11.

Commissioner Griego made the motion to allow item #11 be done at this time.

Commissioner Serna second the motion.

All in favor. Motion carried.

Mr. Burt thanked the board for allowing this time to present the audit was done. **SEE ATTACHMENT.** He reported that the county has 11 findings 4 are

weak findings and 3 compliance and 4 that will be good with a few adjustments all is reported in the packet. At this time he stated that the board just needs to approve the Resolution.

Commissioner Serna made the motion to approve the audit statement.

Commissioner Griego second the motion.

All in favor. Motion carried.

D. County Manager Report- Frances Muniz, Interim County Manager

Ms. Muniz requested she report in executive. She sent out the notices that the County will be closed May 16th, and 17th to move into the new building. She ordered the supplies needed for the move. She stated she is accepting letters of interest for the road viewing committee.

8. DISCUSSION/REVIEW/ACTION- EXPENDITURE REPORT APRIL 2019

Mr. Montgomery went over the expenditure report that was sent to the board ahead of this meeting and stands for questions.

Commissioner Serna made the motion to approve the expenditure report.

Commissioner Griego second the motion.

All in favor. Motion carried.

**9. DISCUSSION/REVIEW/ACTION – QUARTERLY REPORT TO DFA –
TIMOTHY MONTGOMERY, INTERIM CFO**

Mr. Montgomery had handed the report before meeting SEE ATTACHMENT He stated he has to give credit to his predecessor Ms. Casados for her foresight on the budget bracket.

Commissioner Serna made the motion to approve the quarterly report as presented.

Commissioner Griego second the motion.

All in favor. Motion carried.

10. INFORMATION/DISCUSSION/REVIEW/ACTION – 2019-2020 BUDGET REQUIREMENTS- TIMOTHY MONTGOMERY, INTERIM CFO

Mr. Montgomery went over the requirements.

Commissioner Serna made the motion to approve the 201-2020 budget requirements as presented.

Commissioner Griego second the motion.

All in favor. Motion carried.

11. INFROMATION/DISCUSSION/REVIEW/ACTION – RESOLUTION – FY 2018-2019 AUDIT ACCEPTANCE- TIMOTHY MONTGOMERY, INTERIM CFO

This item was covered in Mr. Burt report.

12. INFORMATION- COUNTY COMPLEX REPORT – COMMISSIONER MAESTAS

Commissioner Maestas stated that he is waiting to hear from the architect on one of the final inspection need to insure the county can moved into the complex on schedule. There will be a walk through tomorrow.

Commissioner Griego made the motion to enter into a working lunch executive session at 12:01 p.m. with a roll call vote

Commissioner Serna second the motion.

Clerk Arellano polled the Board

Commissioner Maestas ---- Yes

Commissioner Serna ---- Yes

Commissioner Griego ---- Yes

All in favor. Motion carried.

Commissioner Serna made the motion to reconvene back into regular session with no action taken while in executive session at 3:02 p.m.

Commissioner Griego second the motion with a roll call vote.

Clerk Arellano polled the Board

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Commissioner Maestas ---- Yes

Commissioner Serna ---- Yes

Commissioner Griego ---- Yes

All in favor. Motion carried.

13. DISCUSSION/REVIEW/ACTION – AUTHORIZATION TO PUBLISH REQUEST FOR QUOTES (RFQ) ROAD PIT RUN MATERIAL- JERRY MARTINEZ, INTERIM ROAD SUPERINTENDENT

Commissioner Maestas stated that this item was discussed while in executive and asked to be tabled.

Commissioner Griego made the motion to table item #13.

Commissioner Serna second the motion

All in favor. Motion carried.

14. INFORMATION – NMSU EXTENSION OFFICE – SUZANNE DEVOS COLE, EXTENSION AGENT/ PATRICIA TORREZ, NMSU

Mrs. DeVos Cole passed a report of the expenses they have for the past six years since Mr. Skip Finley was the agent SEE ATTACHMENT. She went over the number and had Mr. Torrez stand for more discussion and questions.

15. INFORMATION – MORA SPINNING MILL- JOSEPH WEATHERS

Mr. Weather contacted Ms. Muniz to reschedule his time for another time.

16. DISCUSSION/REVIEW/ACTION – RENEWAL LEASE NM ECONOMIC DEVELOPMENT – TIM HAGAMAN

Ms. Muniz Interim Manager stated that Mr. Hagaman requested the board to approve his lease to use the current office space.

Commissioner Serna made the motion to approve the lease for one year

Commissioner Griego second the motion.

All in favor. Motion carried.

17. INFORMATION-FY 2020 LDWI (LOCAL DWI) FUNDING ALLOCATION TO MORA COUNTY – YOLANDA MEDINA, DWI COORDINATOR.

Mrs. Medina reported she met with DFA in Santa Fe that they approved the budget for 2019-2020 FY budget in the amount of \$78,050.00 this is an increase from last year's budget of \$74,000.00.

18. INFORMATION – SAFE RIDE FOR WAGON MOUND BEAN DAY – YOLANDA MEDINA, DWI COORDINATOR

Mrs. Medina reported that she has been in contact with San Miguel DWI Program to pair up and provide this service for the Labor Day Festivities to ensure safety on the road from here to there. She stated that once they work out the details she will pass the information to the board.

19. DISCUSSION/REVIEW/ACTION – REQUEST FOR MORA COUNTY TO ACT AS FISCAL AGENT FOR MORA HEALTH COUNCIL – PAMELA GARCIA, CHAIR MORA HEALTH COUNCIL

Mrs. Medina stated that Ms. Garcia asked her to present this item on her behalf. They are requesting that Mora County continue to be our fiscal agent for the next fiscal year.

Commissioner Serna made the motion to continue to be the Health council fiscal agent.

Commissioner Griego second the motion.

All in favor. Motion carried.

20. INFORMATION - UPDATE ON COUNTY COMPLEX – COMMISSIONER MAESTAS.

Commissioner Maestas stated that he just received word that the inspection passed giving us a thirty day permit to be able to move in as scheduled. With the walk through on Monday.

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21. ADJOURN

Commissioner Griego made the motion to adjourn at 3:41 p.m.

Commissioner Serna second the motion.

All in favor. Motion carried.

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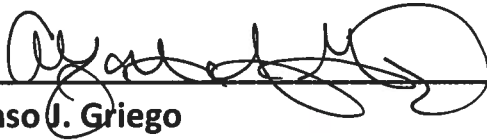
Lionor F. Maestas

Chair



Veronica M. Serna

Vice-Chair



Alfonso J. Griego

Member



Carlos J. Arellano

County Clerk

