

# COUNTY COMMISSIONERS

LIONOR F. MAESTAS  
CHAIR

VERONICA M. SERNA  
VICE-CHAIRMAN

ALFONSO J. GRIEGO  
MEMBER



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County of Mora  
Board of Commission  
Regular Meeting  
Thursday, 14, 2019  
10:00 a.m.

Wagon Mound Village Hall – Wagon Mound, NM

## AGENDA - Amended

1. Call to Order
2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico
3. Roll Call
4. Approval of Agenda
5. Discussion/Review/Action – **Meeting Minutes**
  - a. February 14, 2019 – Regular Meeting
6. Public Comment
  1. Paul Martinez
7. Elected Official(s)/Department Report(s)
  - a. Elected Official Report
    1. County Clerk – Carlos Arellano
    2. County Assessor – Rosalee Trujillo
    3. County Sheriff – Amos Espinoza
    4. County Probate Judge – Joanne Padilla-Salas
  - b. Department Head(s) Report
    1. Road Department/Solid Waste Department – Jerry Martinez
    2. Planning & Zoning – Rumaldo Pino, Director
    3. Fire Administration – David Montoya, Fire Administrator
    4. DWI – Yolanda Medina, DWI Coordinator

- c. Financial Report(s)
  1. EMS/Ambulance – Brenda Casados, Director
  2. Treasurer’s Report – Florence Romero, Treasurer
  3. Financial Report – March 2019 - Timothy Montgomery, Interim Finance Director
- d. County Manager Report – Frances Muniz, Interim County Manger
8. Discussion/Review/Action – **Expenditure Report** March 2019 – Timothy Montgomery, Interim Finance Director
9. Discussion/Information – 2018 Audit Update – Timothy Montgomery, Interim Finance Director
10. Discussion/Review/Action – **Budget Resolutions** – Timothy Montgomery, Interim Finance Director
  - a. Budget Increases
    1. 29900 – Other Special Revenue - \$ 4,635.00
  - b. Budget Transfer
    1. 11000 – General Fund \$21,000.00
    2. 20600 – EMS \$869.00
    3. 20900 – Fire Protection (Mora VFD) \$8,085.00
    4. 20900 – Fire Protection (SBR VFD) \$1,500.00
    5. 20900 – Fire Protection (Rainsville VFD) \$660.00
    6. 20900 – Fire Protection (MCFA) \$6,066.00
    7. 20900 – Fire Protection (Ocate VFD) \$1,009.00
    8. 20900 – Fire Protection (Rainsville VFD) \$4,800.00
    9. 22200 - County GRT \$39,893.00
    10. 50500 – Ambulance \$79,891.00
11. Information – County Complex Report – Commissioner Lionor Maestas
12. Information – Constituent Services – on behalf of Congressman Ben Ray Lujan – Pamela Garcia
13. Discussion/Review/Action – Appointment of a Commissioner to Sit on the Board of North Central Economic Development District – Frances Muniz, Interim County Manager
14. Discussion/Review/Action – **RESOLUTION** – Procurement Small Purchases \$2,500.00 - Edna Sena, Procurement Officer
15. Discussion/Review/Action – **RESOLUTION** – NMDOT 2019 Public Entity Sale – Edna Sena, Road Department Secretary
16. Discussion/Review/Action – **RESOLUTION** – Certifying 312.4 Miles of Maintained Mora County Roads – Edna Sena, Road Department Secretary
17. Information – ACC Coordinator Part-time Position – Frances Muniz, Interim County Manager
18. Discussion/Review/Action – Advertisement of Contractual/Interim Positions – Commissioner Veronica Serna
  - a. County Manager
  - b. Finance Director

- c. Road/Solid Waste Superintendent
- d. County Attorney
- e. Independent Auditor (FY Ending 2019)

19. Discussion/Review/Action – Approval of Forensic Audit Scope of Work – Michael Aragon, County Attorney

**20. Executive Session**

**21. Next County Commission Meeting**

**22. Signing of Approved Documents**

**23. Adjournment**

**Public Statement by Mora County Commission:**

“Moving forward, the sitting B.O.C.C. will follow the most updated version of Robert’s Rules of Order, always keeping to the code of ethics with integrity and moral conduct to fulfill its Fiduciary Responsibility.

We the B.O.C.C. would like to thank those in attendance and want to encourage all of Mora County citizens to continue to participate in attendance and through “Public Comment”. The B.O.C.C. would also like to remind you that the purpose of the Commission convening is to conduct County business.

Any citizen may sign up to speak during “Public Comment” and may request ahead of time to speak to any agenda item. Each public speaker will be given 3 minutes to speak. At the end of 3 minutes the Chair will interrupt, thank you and excuse you by calling the next speaker and/or the next order of business.

Any person deemed to be out of order, verbally and or through action, will be called to order by the Chair, which will be determined at the discretion of any of the Commissioners. Any person wishing to speak during the proceedings must be acknowledged by the Chair before they will be allowed to speak.

The B.O.C.C. respects the opinion of all who speak during Public Comment and may request a response in writing from the appropriate department within 10 business days to be sent to the person making the request, with a CC. to the County Manager.

The B.O.C.C. will make it a policy not to respond to any request during public comment unless it deems the request to be an emergency (i.e., life threatening and or the potential immediate destruction of property). Again, we want to thank you for your attendance and participation.”

*The Mora County Commission may convene in Executive Session to discuss personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the County of Mora is or may become a participant, as permitted by Section 10-15-1(H)(7) of the New Mexico Open Meetings Act, NMSA 1978.*

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid service to attend or participate in the meeting, please contact the Mora County Administration office located on Highway 518, 1 Courthouse Drive, Mora County Courthouse, Mora, New Mexico, as soon as possible at 575-387-5279.*