

COUNTY COMMISSIONERS

LIONOR F. MAESTAS
CHAIR

VERONICA M. SERNA
VICE-CHAIRMAN

ALFONSO J. GRIEGO
MEMBER



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County of Mora
Board of Commission
Regular Meeting
Thursday, February 14, 2019
10:00 a.m.
Mora Schools – Board Room

AGENDA

1. Call to Order
2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico
3. Roll Call
4. Approval of Agenda
5. Discussion/Review/Action – **Meeting Minutes**
 - a. January 10, 2019 – Special Meeting
6. Public Comment
7. Elected Official(s)/Department Report(s)
 - a. Elected Official Report
 1. County Clerk – Carlos Arellano
 2. County Assessor – Rosalee Trujillo
 3. County Sheriff – Amos Espinoza
 4. County Probate Judge – Joanne Padilla-Salas
 - b. Department Head(s) Report
 1. Road Department/Solid Waste Department – Jerry Martinez
 2. Planning & Zoning – Rumaldo Pino, Director
 3. Fire Administration – David Montoya, Fire Administrator
 - c. Financial Report(s)
 1. EMS/Ambulance – Brenda Casados, Director
 2. Treasurer’s Report – Florence Romero, Treasurer
 3. Financial Report – January & February 2019 - Timothy Montgomery, Finance Director

- d. County Manager Report – Frances Muniz, Interim County Manger
8. Discussion/Review/Action – **Expenditure Report** January & February 2019 – Timothy Montgomery
9. Discussion/Review/Action – December 2018 DFA Quarterly Report – Timothy Montgomery
10. Discussion/Information – 2018 Audit Update – Timothy Montgomery, Finance Director
11. Discussion/Review/Action – **Rescind Resolution** 18-121 – Transfer \$107,100.00
12. Discussion/Review/Action – **Budget Resolutions** – Timothy Montgomery, Finance Director
 - a. Budget Increases
 1. 11000-1001 General Fund - \$125,000.00
 2. 21800-2002 Intergovernmental Grants - \$122,809.00
 3. 30900-2002 Other Capital Projects - \$2,439,900
 - b. Budget Transfer
 1. 11000-0001 General Fund - \$107,100.00
 2. 40400-2002 Loan Debt Service - \$159,741.00
13. Information – County Complex Report – Commissioner Lionor Maestas
14. Discussion/Review/Action – Approval of DWI Prevention Specialist Contract – Yolanda Medina, DWI Coordinator
15. Discussion/Review/Action – **RESOLUTION** – Procurement Small Purchases \$ 5,000. - Edna Sena, Procurement Manager
16. Discussion/Review/Action – **RESOLUTION(s)** 2019-20 Road Projects – Edna Sena, Procurement Manager/Road Department Secretary
 - a. Proposed 2019-2020 Local Government Road Fund Program – NMDOT
 1. Discuss/Review/Action – **Resolution** - County Arterial Cooperative Agreement (CAP)
 2. Discuss/Review/Action – **Resolution** – Cooperative Agreement Program (SP)
 3. Discuss/Review/Action **Resolution** - School Bus Route Cooperative Agreement Program (SB)
17. Discussion/Review/Action – Road Material (authorization to publish bids) – Jerry Martinez/Edna Sena – Road Department/Procurement Manager
18. Discussion/Review/Action – Amendments/Updates Mora County Employee Manual Ordinance – Commissioner Lionor Maestas
19. Discussion/Information – Solid Waste Department Out Standing Debt – Jerry Martinez, Interim Road Supervisor
20. Discussion/Information – 2019 Mora Day at the Legislature – Commissioner Veronica Sena
21. Discussion/Review/Action – County Hours of Operation – Commissioner Lionor Maestas
- 22. Executive Session**
- 23. Next County Commission Meeting**
- 24. Signing of Approved Documents**
- 25. Adjournment**

Public Statement by Mora County Commission:

“Moving forward, the sitting B.O.C.C. will follow the most updated version of Robert’s Rules of Order, always keeping to the code of ethics with integrity and moral conduct to fulfill its Fiduciary Responsibility.

We the B.O.C.C. would like to thank those in attendance and want to encourage all of Mora County citizens to continue to participate in attendance and through “Public Comment”. The B.O.C.C. would also like to remind you that the purpose of the Commission convening is to conduct County business.

Any citizen may sign up to speak during “Public Comment” and may request ahead of time to speak to any agenda item. Each public speaker will be given 3 minutes to speak. At the end of 3 minutes the Chair will interrupt, thank you and excuse you by calling the next speaker and/or the next order of business.

Any person deemed to be out of order, verbally and or through action, will be called to order by the Chair, which will be determined at the discretion of any of the Commissioners. Any person wishing to speak during the proceedings must be acknowledged by the Chair before they will be allowed to speak.

The B.O.C.C. respects the opinion of all who speak during Public Comment and may request a response in writing from the appropriate department within 10 business days to be sent to the person making the request, with a CC. to the County Manager.

The B.O.C.C. will make it a policy not to respond to any request during public comment unless it deems the request to be an emergency (i.e., life threatening and or the potential immediate destruction of property). Again, we want to thank you for your attendance and participation.”

The Mora County Commission may convene in Executive Session to discuss personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the County of Mora is or may become a participant, as permitted by Section 10-15-1(H)(7) of the New Mexico Open Meetings Act, NMSA 1978.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid service to attend or participate in the meeting, please contact the Mora County Administration office located on Highway 518, 1 Courthouse Drive, Mora County Courthouse, Mora, New Mexico, as soon as possible at 575-387-5279.