

# Mora Board of Commission

## Regular Meeting of

### June 12, 2018

1. CALL MEETING TO ORDER:  
Commissioner Garcia called the meeting to order at 10:01 a.m.
2. PLEDGE OF ALLEGIANCE AND SALUTE TO THE FLAG OF STATE FLAG:  
Clerk Arellano led the board and audience in the reciting of the pledge.
3. ROLL CALL:  
Clerk Arellano polled the Board  
Commissioner Garcia ----- Present  
Commissioner Trujillo ----- Present  
Commissioner Griego ----- Present  
All present and accounted for a quorum.
4. APPROVAL OF AGENDA:  
Commissioner Trujillo made the motion to approve the agenda as presented.  
Commissioner Griego second the motion.  
All in favor. Motion carried>
5. COMMENT – MAYOR LAUDENTE QUINTANA:  
Mayor Quintana welcomed the board and audience. He stated that a new sound system has been insulated. He stated that his issues today is the closing of county roads around this area, there are two county roads that come to mind first on id the CO-28 miller road has been closed off and also CO-31 Wiggins road has also been closed. He stated that some private land owners have been using other areas to reach their own properties. He stated that these roads have been close for several years and they have been brought to the board to look into as to why they are closed.  
Commissioner Trujillo inquired if these road are in the road log maps and suggest that the County Manager and Attorney look into this matter and get back to the Mayor. More discussion was had about these roads and as to when they were closed and how they may be reopened.
6. APPROVAL OF MINUTES:  
A. March 27, 2018 – Special Meeting  
Commissioner Trujillo made the motion to approve March 27, 2018 Minutes.  
Commissioner Griego second the motion.

All in favor. Motion carried.

B. April 25, 2018 – Special Meeting

Commissioner Trujillo made the motion to approve April 25, 2018 minutes.

Commissioner Griego second the motion.

All in favor. Motion carried.

7. PUBLIC COMMENT:

Levi Alcon stated he is there on behalf of the Planning and Zoning Committee that has met recently and discussed the oil and gas Ordinance and found that the committee will support the Board in the publishing of this ordinance to move forward with its issues.

8. REPORTS:

A. Elected Officials Report

1. County Clerk – Carlos J. Arellano

Clerk Arellano stated that the election has been canvassed and finalized is ran smoothly. He stated that the Fiestas will be July 20<sup>th</sup> until July 22<sup>nd</sup> donation letters will be sent out to the local businesses, bands have been contracted, there will be a queen, princess and little miss crowned, and there will be and extra electrical pedestal installed to avoid past problems. He stated that the committee can be contacted if anyone has questions.

Commissioner Garcia inquired if a report can be presented with actual financial point as to how monies have been spent.

2. County Assessor – Paul Duran

Not present to report

3. County Sheriff – Greg Laumbach

Not present to report.

Manager Martinez stated that there was and MOU between the Sheriff's department and the Village of Wagon Mound for a grant in the amount of \$20k for more coverage protection for Mora County as a whole. He stated that he was told that the office is available and there has been a sheriff's vehicle parked for two weeks but no coverage has been given.

Commissioner Garcia stated she was told that the Sheriff's office was to rotate coverage. But instructs the manager to contact the sheriff to see how and when this coverage will be enforced.

B. Financial Report – Doris Casados, Finance Director

Ms. Casados reported on the percentage for each department SEE ATTACHMENT There is total 46.9% for the 2018 FY budget.

Commissioner Garcia inquired about the transfer of indignant fund to cover the Ambulance.

Ms. Casados stated that it was not enough they are in the red. She stated that corrections is \$21k balance but May's invoice hasn't been paid so they may also be in the red as well.

- C. **Receivables Report – Treasurer's Report – Florence Romero Treasurer**  
Ms. Romero reported the amounts for each department SEE ATTACHMENT  
She stated that there will another State land auction on June 29<sup>th</sup> in the library for the delinquent year of 2014 there is a list available in our office these properties could be paid on up to that morning to be paid. She stated that she did find out that the county may purchase property as long as the county attorney is present at the time of sale.
  
- D. **EMS/Ambulance Receivables Monthly Report – Brenda Casados, EMS Director**  
Manager Martinez stated that Brenda could not be present but asked me to present on her behalf. He stated that there were 22 transports for the month of May, there has been a 60% payback on the billing. He inquired about how many calls were handled for the year up to date for the Wagon Mound and Hwy 518 area, he was told that there were 23 calls. He was told that there are new employees that need to be trained and they also work for superior service. PRC have been receiving monthly reports.
  
- E. **Department Reports**
  - 1. **Road Department – Johnny Espinoza, Superintendent**  
Mr. Espinoza reports that the Monte Aplanado road has been finished last week and the La Jara road has been started yesterday our biggest issue is the lack of moisture and the lack of drivers he hopes to hire two more employees by next week to see if we can catch up on all the roads.  
Commissioner Garcia inquired about what kind of material was used in the Monte Aplanado road and as to where the county purchased it from.  
Mr. Espinoza stated it was from the Olivas pit.  
Commissioner Trujillo inquired about the murphy lake road it should be worked on ASAP it was a legislative request and we did receive monies for the repairs.  
Mr. Espinoza stated the collection of oil has been at no charge but it has become a problem as of late and suggests that a small fee be implied as well as the cost of tires be lowed to \$2.00 per tire. Other discussion was had on the different options that can be done to collect the delinquent accounts.
  
  - 2. **Planning and Zoning - Rumaldo Pino, Director**  
Mr. Pino reported there has been 2 meetings participation was low only 2 members and 2 that are non-responsive. He suggests there be letters of interest be submitted to replace those who don't want to be a part of the committee.

He stated that the EOP should have a draft by next meeting he has been in contact with Santa Fe Police Dept. about three or four vehicles that are available for the county.

3. Fire Administration – Peter Martinez

Not present.

Manager Martinez stated that there was a fire in Chacon but it was dealt with immediately.

F. Manager's Report – Elmer J. Martinez, County Manager

He reported that he received a letter from Mr. And Mrs. Archuleta from Cleveland that their road has not been maintained in years.

They both have major health issues and none of their health provider are able to Do home visits they are asking the county to extend CR B018 up to their home SEE ATTACHMENT LETTER with their request.

He reported a Ms. Garvin reached out to him stating that she would like to donate her land located in Wagon Mound to Mora County. He stated he is submitting this issue to the County Attorney for him to review.

He reported that the county applied for a ray grant in the amount of \$50k and received \$25k for fencing material. Thursday Ms. Muniz will pick up that grant.

He reported that he will be reviewing the 4/10 for future scheduling he stated that there are four individuals that are on a flex schedule. He does not like to be a care taker of the other employees.

He reported that they have hired another IT person other than staying with Ortiz this new IT is local and will be able to address our issues faster.

He reports he is constantly receiving call about roads.

He reports that the senior center has a lot of interested personnel to complete the project.

He reports that resolution form the NMFA loan will be available in July

He reports the Complex is moving forward on schedule

He reports that there is an issues with the money needing to be deposited for the solid waste on Fridays

He reported the GRT Phase is moving forward and shows pictures anyone wanting to visit is encouraged.

9. EXPENDITURE REPORT – May 2018

Commissioner Trujillo made the motion to approve expenditure list as presented.

Commissioner Griego second the motion.

All in favor. Motion carried.

10. DISCUSSION/REVIEW/ACTION – RESOLUTION(S)

A. Budget Increase – 2990250 wildland

Commissioner Griego made the motion to approve budget increase in the amount of \$8,970.00.

Commissioner Trujillo second the motion.

All in favor. Motion carried.

B. Budget Transfer to 1010400 – County Commission

Commissioner Griego made the motion to approve the budget transfer in the amount of \$1,2025.00

Commissioner Trujillo second the motion.

All in favor. Motion carried.

Budget Transfer to 101140 – Manager

Commissioner Griego made the motion to approve the budget transfer in the amount of \$225.00.

Commissioner Trujillo second the motion.

All in favor. Motion carried.

Budget Transfer to 1010420 – Building & Grounds

Commissioner Griego made the motion to approve the budget transfer in the amount of \$719.00

Commissioner Trujillo second the motion.

All in favor. Motion Carried.

Budget Transfer to 1010430 – Recording & Filing

Commissioner Griego made the motion to approve the budget transfer in the amount of \$273.00.

Commissioner Trujillo second the motion.

All in favor. Motion carried.

Budget Transfer to 1010460 Property Treasurers

Commissioner Griego made the motion to approve the budget transfer in the amount of \$313.00

Commissioner Trujillo second the motion.

All in favor. Motion carried.

Budget Transfer to 1010470 – Law Enforcement

Commissioner Griego made the motion to approve the budget transfer in the amount of \$13.00

Commissioner Trujillo second the motion.

All in favor. Motion carried.

Budget Transfer to 1011000 – Planning and Zoning

Commissioner Griego made the motion to approve the budget transfer in the amount of \$9.00

Commissioner Trujillo second the motion

All in favor. Motion carried

**Budget Transfer to 2040204 – Road**

Commissioner Griego Made the motion to approve the budget transfer in the amount of \$965.00

Commissioner Trujillo second the motion

All in favor. Motion carried.

**Budget Transfer to 5000510 – Ambulance**

Commissioner Griego made the motion to approve the budget transfer in the amount of \$41,614.00

Commissioner Trujillo second the motion.

All in favor. Motion carried.

**11. INFORMATION – COUNTY COMPLEX REPORT – COMMISSIONER GARCIA**

Commissioner Garcia reported that she has visited the complex site and saw a lot of Work has been done and is moving forward smoothly Lesly Arnold is keeping good reports its will cost 5K per square feet, when the GMP is approved in July the complex phase can proceed.

Manager Martinez stated that the legislative monies need to spent by the 30<sup>th</sup> of this month.

**12. DISCUSSION/REVIEW/ACTION – AMENDMENT TO THE LEASE WITH NM ECONOMIC DEVELOPMENT DEPARTMENT TO CONTINUE LEASE AS IN –TIM HAGAMAN, NE REGINAL REPRESENTIVE.**

Manager Martinez stated that this agreement was for one year the use of the probate office has ended and recommends a extension on a one year agreement

Commissioner Griego made the motion to approve the amendment lease with NM Economic Development Department.

Commissioner Trujillo second the motion.

All in favor. Motion carried.

**13. DISCUSSION/REVIEW/ACTION- DWI GRANT AGREEMENT #19-D-G-19- YOLANDA MEDINA DWI COORDINATOR.**

Mrs. Medina DWI Coordinator reported that as of April DWI funding received a letter allocating fund in the amount of \$62,000.00 for the DWI distribution FY2019 this has been reduced by \$10k. This is done yearly and just needs the board to approve.

Commissioner Trujillo made the motion to approve the Agreement for the DWI Grant.

Commissioner Griego second the motion.

All in favor. Motion carried.

**14. DISCUSSION/REVIEW/ACTION –OUT PATIENT CONTRACT WITH MORE VALLEY COMMUNITY HEALTH SERVICES – YOLANDA MEDINA DWI COORDINATOR**

Mrs. Medina DWI Coordinator reported that this is a yearly contract that allows the board to approve to continue with the clinic this contract should not exceed more than \$10k

Commissioner Trujillo made the motion to approve the contract with the clinic for outpatient services.

Commissioner Griego second the motion.

All in favor. Motion carried.

15. DISCUSSION/REVIEW/ACTION – PREVENTION SPECIALIST CONTRACT WITH JENNIFER BELLIN- YOLANDA MEDINA, DWI COORDINATOR

Mrs. Medina DWI Coordinator reported that this item is to keep Jennifer Bellin as Prevention Specialist for the schools in our area.

Commissioner Trujillo made the motion to approve the contract to keep Jennifer Bellin.

Commissioner Griego second the motion.

All in favor. Motion carried

16. DISCUSSION/REVIEW/ACTION – RESOLUTIONS NMDOT PROJECT GRANT APPLICATION APPROVALS – EDNA SENA, ROAD DEPARTMENT:

Manager Martinez presented this item on behalf of Ms. Sena these are agreements with the New Mexico Department of Transportation and the Waivers to match.

A. CAP-4-19 (400) – Resolution for the amount of \$102,300.00.

Commissioner Trujillo made the motion to approve CAP-4-19 (400) Resolution.

Commissioner Griego second the motion.

All in favor. Motion carried.

A-2. CAP-4-19 (400) Resolution to Request Wavier

Commissioner Trujillo made the motion to approve the request waiver.

Commissioner Griego second the motion.

All in favor. Motion carried.

B. SB-7733(958)19- Resolution for the amount of \$101,224.00.

Commissioner Trujillo made the motion to approve SB-773(958)19 Resolution

Commissioner Griego second the motion.

All in favor. Motion carried.

B-2. SB-7733-(58)19 Resolution to Request Wavier

Commissioner Trujillo made the motion to approve the request wavier

Commissioner Griego second the motion.

All in favor. Motion carried.

C. SP-4-19-(950) – Resolution for the amount of \$180,750.00.

Commissioner Trujillo made the motion to approve SP-4-19- (950) Resolution

Commissioner Griego second the motion

All in favor. Motion carried.

C-2. SP-4-29-(950) – Resolution to Request Wavier

Commissioner Trujillo made the motion to approve the Request Wavier

Commissioner Griego second the motion.

All in favor. Motion carried.

17. DISCUSSION/REVIEW/ACTION – RESOLUTION ADOPTING THE COMPERHENSIVE LAND USE PLAN 2018 WITH OIL AND GAS ELEMENT – ELMER J MARTINEZ, COUNTY MANAGER  
Commissioner Trujillo made the motion to approve the comprehensive land use plan 2018.

Commissioner Griego second the motion

All in favor. Motion carried.

18. DISCUSSION/REVIEW/ACTION – DIRECTION TO PUBLISH DRAFT ORDINANCE “MORA COUNTY OIL & GAS ORDINANCE” – ELMER J MARTINEZ, COUNTY MANAGER  
Manager Martinez stated that he recommends the approval with the clarification on the eastern line along these townships will designate the division of the east and west parts of Mora County. TWP 23N 18E, TWP 21N 18E, TWP 19N 18E, TWP 18N 18E. SEE ATTACHMENT.

Commissioner Trujillo made the motion to approve the publishing of draft ordinance.

Commissioner Griego second the motion.

All in favor. Motion carried.

19. DISCUSSION/REVIEW – MORA COUNTY ICIP PROJECTS AND RANKING FOR 2020-2024 – ELMER J MARTINEZ, COUNTY MANAGER:

Manager Martinez went over the ICIP list with the following listed

Mora County Complex

Watrous Community Center

Historic Chief Theater

St. Vain Mill interpretive Center

New 4wd Ambulance Unit

He added Ambulance Shelter and Land Acquisition GPX, he requested to rank the list on what they recommend is priority.

Commissioner Garcia stated that for the record she felt that the name should be changed based on the true events that happened in that time frame on how he tried to destruct our culture and way of living.

20. DISCUSSION/REVIEW – MORA SENOIRO CITIZEN ICIP PROJECT AND RANKING FOR 2020 - 2024 –ELMER J MARTINEZ, COUNTY MANAGER

Manager Martinez stated that there were alot of interest shown on the bidding for the parking lot improvements and a secure parking structure to be included in the plan.



21. DISCUSSION/REVIEW/ACTION – PROCLAMATION- TO RESTRICT FIREWORKS SALES AND USE – PETER MARTINEZ, COUNTY FIRE ADMINISTRATOR

Manager Martinez stated that Mr. Martinez submitted this to be on the agenda the restriction of sales and use of all fireworks for the County due to the extreme drought this season.

Commissioner Trujillo made the motion to approve the proclamation.

Commissioner Griego second the motion.

All in favor. Motion carried.

22. INFORAMTION/ REIEW – DRAFT EMPLOYEE PERSONNEL MANUAL 2018- ELMER J. MARTINEZ, COUNTY MANAGER

Manager Martinez stated that the personnel manual was not updated since 1993 he has had a small committee consisting of Rinaldo Pino and Kathy Mendoza looking over Curry County personnel manual for reference and we have drafted one to meet the County's needs he would like for the board to review the draft and give feedback on what can be changed before it is submitted as an ordinance.

23. EXECUTIVE SESSION

Commissioner Griego made the motion to convey into executive session to discuss pending litigation and personnel matters at 1:36 p.m.

Commissioner Trujillo second the motion by roll call vote.

Clerk Arellano polled the board

Commissioner Garcia ---- Yes

Commissioner Trujillo ---- Yes

Commissioner Griego ---- Yes

All in favor. Motion carried.

Commissioner Griego made the motion to reconvene back into regular session with no action take while in executive.

Commissioner Trujillo second the motion with a roll call vote at 2:50 p.m.

Clerk Arellano polled the board

Commissioner Garcia ---- Yes

Commissioner Trujillo ---- Yes

Commissioner Griego ---- Yes

All in favor. Motion carried.

24. ADJOURNMENT

Commissioner Griego made the motion to adjourn at 2:51 p.m.

Commissioner Trujillo second the motion.

All in favor. Motion carried.



# Mora Board of County Commission



Paula A. Garcia

Chairman

George A. Trujillo

Vice-Chairman



Alfonso J. Griego

Member



Carlos J. Arellano

County Clerk

