

COUNTY COMMISSIONERS

PAULA A. GARCIA
CHAIR

GEORGE A. TRUJILLO
VICE-CHAIRMAN

ALFONSO J. GRIEGO
MEMBER



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County of Mora
Board of Commission
Regular Meeting
Tuesday, February 13, 2018
9:00 a.m.
Mora Independent Schools Board Room
Mora, NM

AGENDA

1. Call to Order
2. Pledge of Allegiance and Salute to the Flag of the State of New Mexico
3. Roll Call
4. Approval of Agenda
5. Discussion/Review/Action – **Meeting Minutes**
 - a. January 9, 2018 – Regular Meeting
 - b. January 24, 2018 – Special Meeting
6. Public Comment
 - a. Anita Moss/Frank Maestas – ACC Update
7. Elected Official(s)/Department Report(s)
 - a. Elected Official(s) Report(s)
 1. County Clerk – Carlos Arellano, County Clerk
 2. County Assessor – Paul Duran, County Assessor
 3. County Treasurer – Florence Romero, County Treasurer
 4. County Sheriff – Greg Laumbach, County Sheriff
 - b. Financial Report – Doris Casados, Finance Director
 - c. County Manager’s Report
 - d. Department Report(s)
 1. Road Department/Solid Waste Department – Johnny Espinoza, Superintendent
 2. Planning & Zoning – Rumaldo Pino III, Director
 3. EMS/Ambulance – Brenda Casados, Director

4. Fire Administration – Peter Martinez, Fire Administrator
8. Discussion/Review/Action – **Expenditure** Report January 2018 – Doris Casados, Finance Director.
9. Discussion/Review/Action – **Resolutions** – Doris Casados, Finance Director.
 - a. Budget Increase to 1010400 - \$100,000.00
 - b. Budget Increase to 1010400 - \$985.00
 - c. Budget Increase to 1010470 - \$5,490.00
 - d. Budget Increase to 2220249 - \$45,332.00
 - e. Budget Increase to 2230295 - \$7,107.00
10. Discussion/Review/Action – December 2017 Quarterly Report – Doris Casados, Finance Director.
11. Discussion/Review/Action – FY 2017 Mora County Audit Report – Christopher Schmidt, Burt & Co. CPA, LLC.
12. County Complex Report – Commissioner Paula Garcia.
13. Discussion/Review/Action – Mutual Aid Agreement between Fire Districts of Mora and Taos Counties – Peter Martinez, Fire Administrator.
14. Discussion/Review/Action – Authorizing Staff to proceed with Request for Quotes for Pit Run Material for Mora County Road Department – Edna Sena, Procurement Officer/Road Secretary.
15. Discussion/Review/Action – Authorizing Staff to Proceed with Request for Bids for Propane for the Mora County Fire Districts – Edna Sena, Procurement Officer.
16. Discussion – Administrative Regulation 18-01 “Administrative Regulation Setting Forth Procedures for the Preparation and Submittal of Agenda Items for Presentation before the Mora County Commission. – Elmer J. Martinez, County Manager.
17. Discussion/Review/Action – Draft Mora County Comprehensive Land Use Plan Update 2017 – Elmer J. Martinez, County Manager.
18. Discussion/Review/Action – **Resolution** Authorizing Mora County to Submit an Application to DFA/LGD to Participate in the Local DWI Grant and Distribution Program – Yolanda Medina, DWI Coordinator.
19. Discussion/Review/Action – Amendment to the Mora County Personnel Policy Manual (Ordinance 93-03) Section VI Conditions of Employment; 6.3 Nepotism Prohibited; Prohibited Practices – Elmer J. Martinez, County Manager.

- 20. Executive Session**
- 21. Next County Commission Meeting**
- 22. Signing of Approved Documents**
- 23. Adjournment**

The Mora County Commission may convene in Executive Session to discuss personnel matters, as permitted by Section 10-15-1(H) (2) of the New Mexico Open Meetings Act, NMSA 1978 and matters subject to the attorney client privilege pertaining to threatened or pending litigation in which the County of Mora is or may become a participant, as permitted by Section 10-15-1(H)(7) of the New Mexico Open Meetings Act, NMSA 1978.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid service to attend or participate in the meeting, please contact the Mora County Administration office located on Highway 518, 1 Courthouse Drive, Mora County Courthouse, Mora, New Mexico, as soon as possible at 575-387-5279.